

**Regulations for assessing the aptitude for the the consecutive
Master's degree program Public and International Economics
(Aptitude Assessment Regulations Public and International Economics)**

As of April 13, 2023

Due to of § 13 para 4 and §. 1 para 1 of the Act on the Autonomy of Institutions of Higher Education in the Free State of Saxony in the version published on January 15, 2013 (SächsGVBl. p. 3), last amended by Article 5 of the Act of June 1, 2022 (SächsGVBl. p. 381) TUD Dresden University of Technology issues the following aptitude assessment regulations as statutes:

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§ 1

Scope of application

These regulations determine how the fulfillment of the special admission requirements are to be assessed (aptitude assessment) for the consecutive Master's degree program the Public and International Economics at TUD Dresden University of Technology, based on the provisions of the applicable Act on the University laws of Institutions of Higher Education in the Free State of Saxony.

§ 2

Admission requirements

(1) Pursuant to § 3 of the study regulations for the consecutive Master's degree program Public and International Economics, every applicant who has the required aptitude (qualification) for the Master's program Public and International Economics is admissible to the program.

(2) Qualified and therefore entitled to admission within the meaning of para. 1 is anyone who:

1. holds a first university degree in business and economics or in a related field of study recognized in Germany, or a degree from a state or state-recognized university of cooperative education in economics,
2. is proficient in English according to the level B2 of the Common European Framework of Reference for Languages, and
3. provides proof of special suitability pursuant to § 5.

§ 3

Admissions Committee

The Dean of the Faculty of Business and Economics will appoint an Admissions Committee for the respective application period on the recommendation of the Academic Affairs Committee. As a rule, this committee shall consist of at least two university lecturers from the relevant department. The Admissions Committee shall decide on whether the admission requirements pursuant to § 2 have been fulfilled, invite applicants to an assessment interview if necessary, and decide on appeals against decisions made as part of this procedure. In addition, the Admissions Committee is responsible for the development and publication of the application form in accordance with § 4 para. 2 no. 1.

§ 4

Application, deadline and documents

(1) The formal application for participation in the aptitude assessment procedure must be submitted together with the application documents using the correct forms and within the set deadline.

1. Applicants with a university degree obtained in Germany (entrance qualification for a Master's degree) must apply to the following office:
 - a) Applicants with a German citizenship or those with a non-German citizenship but who obtained the German *Abitur* qualification must apply to the following address:
TUD Dresden University of Technology
Faculty of Business and Economics
Master's degree program Public and International Economics
Chairperson of the Admissions Committee

01062 Dresden, Germany
Germany

- b) Applicants with non-German citizenship and an international qualification equivalent to the *Abitur* must submit their application to the following address:

TUD Dresden University of Technology
International Office
01062 Dresden
Germany

2. Applicants with a university degree obtained abroad (Entrance qualification for a Master's degree) must apply at uni-assist e.V.
3. Applicants with citizenship outside the EU who have obtained their university degree (entrance qualification for a Master's degree) at a non-German university must apply for the winter semester by May 31. All other German and international applicants must apply for the winter semester by July 15.

(2) The following documents are to be enclosed with the application:

1. formal application for the assessment of eligibility for the consecutive Master's degree program in Public and International Economics,
2. curriculum vitae, outlining in particular the academic career to date,
3. a motivation letter in English that explains the desire to study and the individual's particular aptitude and qualifications,
4. two references who, if asked, can provide information about the applicant's particular suitability,
5. Copy of the applicant's first university degree qualifying for a profession,
6. copies of additional certificates and proofs (module descriptions or similar summaries of content) which prove the special qualification according to § 5,
7. Proof of the required English language skills pursuant to § 2 para. 1 no. 2 by a relevant examination certificate or language certificate. This can take the form of:
 - a) a general or subject-specific university entrance qualification certificate that serves as evidence of having learned English as a foreign language in at least 6 grades,
 - b) Certificate of the university entrance qualification completed entirely in English or certificate of a higher education degree completed entirely in English, and
 - c) English language certificates, such as TOEFL (at least 72) or IELTS (at least 5.5).

The proof must be provided in German or in English. Certificates that are not in German or English must also be submitted in the original language.

(3) Applications that are not received in full, in due form or on time shall be excluded from further proceedings.

(4) If, at the time of application, proof of the first university degree qualifying the applicant for a profession (degree certificate) in accordance with para. 2. no. 5 is not yet available, the applicant will also be included in the aptitude assessment procedure in accordance with these regulations. The prerequisite is that 80 % of the credit points attainable for the university degree have already been achieved based on completed module examinations or the final thesis and the colloquium (if applicable). A certification from the awarding university serves as proof of the above-mentioned academic achievements. As proof of this, the applicant must submit a corresponding certificate from their university. The necessity of submitting all other evidence mentioned in para. 2 and 3 alongside the application remain unaffected by this.

§ 5

Proof and assessment of special aptitude

(1) The special aptitude for the consecutive Master's program Public and International Economics according to § 2 paragraph 2 number 3 is given if proof of good knowledge in economics and quantitative methods has been provided.

(2) Proof is provided if the following academic achievements have been achieved

1. in economics amounting to at least 35 credit points with a good average grade and
2. in quantitative methods (mathematics, statistics, econometrics) amounting to at least 15 credit points.

(3) The Admissions Committee shall examine whether proof of aptitude has been provided on the basis of the documents enclosed with the application, in particular, the documents pursuant to § 4 para. 2 no. 3, 6, and 7 but only if the admission requirements pursuant to § 2 para. 2 nos. 1 and 2 have been fulfilled. If the decision on the proof of special suitability cannot be made on the basis of the submitted documents, the Admissions Committee shall conduct an aptitude interview in accordance with § 6.

§ 6

Assessment interview

(1) The aim of the assessment interview is to determine whether the applicant possesses the required knowledge and skills in accordance with § 5 para. 1 and 2, confirming the applicant's aptitude.

(2) The assessment interview shall take place in a uniformly structured form and shall not last longer than 30 minutes.

(3) The invitation to the interview shall be sent in good time, usually by email, by the Admissions Committee in accordance with § 3, but at least one week before the date of the assessment interview.

(4) A member of the Admissions Committee shall draw up minutes of the essential content of the assessment interview, which shall also include the participants and the duration of the interview.

(5) If the applicants do not attend the assessment interview on the agreed date, they are not entitled to an alternative date. If the applicant has participated in the assessment interview but has not been able to provide proof of special aptitude pursuant to § 4 para. 2 no. 3, the assessment interview may be repeated the following semester upon request by the applicant. The application must be submitted within the period specified in § 4 para. 1.

(6) If the applicant can credibly demonstrate that they are not in a position to participate in the assessment interview in the intended form due to a long-term or permanent physical disability or chronic illness, the Admissions Committee shall offer them an alternative form for determining aptitude. For this purpose, the student may be required to submit a medical certificate and, in cases of doubt, an official medical certificate by a public health officer (*German: Amtsarzt*).

(7) The assessment interviews can be conducted in presence or in virtual form by decision of the Admissions Committee. If an applicant is unable to attend the assessment interview in person

for reasons beyond the applicant's control, the Admissions Committee will offer the applicant an alternative form of assessment.

§ 7

Notification of aptitude

(1) If the applicants demonstrate the required aptitude according to § 2, they will receive a notification of aptitude from the Admissions Committee. The notification of aptitude is to be presented to TU Dresden's Admissions Office/ International Office and is the required form of proof in order to be admitted to the Master's degree program. It is a prerequisite for enrollment in the consecutive Master's degree program in Public and International Economics.

(2) If the applicant cannot prove the required aptitude according to § 2, the Admissions Committee will issue a notice of rejection, including instructions on how to appeal.

(3) If the applicant is unable to present the successful completion of the university degree required in accordance with § 2 para. 2 no. 1 to the Admissions Office / International Office by the end of the enrollment period, only temporary enrollment will be granted. The duration of this temporary enrollment will be determined by the Admissions Office. It is usually one semester.

§ 8

Entry into force, expiry, and publication

These Aptitude Assessment Regulations shall enter into force one day after their publication in the Official Announcements of TUD Dresden University of Technology. The Regulations on the assessment of special aptitude for the consecutive Master's program in Economics (Regulations on the assessment of aptitude MA VWL) of April 12, 2019 (Official Announcements of TU Dresden No. 06/2019 of April 22, 2019, p. 6) shall hereby cease to apply.

Issued based on the resolution of the Faculty Board of the Faculty of Business and Economics as of December 21, 2022, and the approval of the University Executive Board as of March 28, 2023.

Dresden, April 13, 2023

The Rector
of TUD Dresden University of Technology

Prof. Ursula Staudinger