

Faculty of Business and Economics International Office

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Prof. Dr.

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Transfer of grades between our institutions

Dear colleague,

as the grading systems of our institutions are distinctly different (German grades with precision scaling ranging from 1,0 (outstanding), 1,3, 1,7,, to 5,0 (failed)) we are looking for best practice to enable our students a realistic transfer of grades obtained at your institution.

Therefore, we would kindly ask you to provide a percentage evaluation of the student's performance as proposed in the appendix.

Many thanks for your efforts and best regards



Head of International Relations

Bruhard Chipp



Student'	s first nan	ne / family	name:				
<u>Rating</u>	of an e	examina	<u>tion</u>				
Univer	sity:	_					_
Course	e:	_					_
Lectur	er:	_					_
Grade	in the lo	ocal gra	de system				_
% - le\							-
	outstand ing	excellent	very good	good	satisfactory	fairly good	fá
ECTS							

	outstand										
	ing	excellent	very good		good		satisfactory		fairly good		fail
ECTS Grade	A		E	3	С		D		E		F
German Grade	1,0	1,3	1,7	2,0	2,3	2,7	3,0	3,3	3,7	4,0	>4,0
%	96-100	91-95	86-90	81-85	76-80	71-75	66-70	61-65	56-60	40-55	0-39

Date, Signature, Stamp

In case of any questions please do not hesitate to contact us:

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