



Conference didactics GeNeMe 2024

Notes for speakers

26. and 27. September 2024, University of Applied Sciences Dresden

Dear presenters,

we are pleased that you will present the paper you successfully submitted at GeNeMe 2024. The conference will take place **hybrid**: In addition to being present at the [Dresden University of Applied Sciences \(FHD\)](#), this year we will be present entirely online via **Microsoft Teams**. You will receive your access data after successful registration.

According to the format you submit, the following times will result:

Research contributions: 20 minutes (20 min. input + discussion at the end of the session).

Project and practice contributions: 15 minutes (15 min. input + discussion at the end of the session)

At the end of each session, there will be an overall discussion per room this year. Here, preceding questions will be answered and results compiled in order to draw an overall picture in the sense of the coherence of the individual contributions. In this way, guests and speakers will create a joint session feedback in dialogue.

Each track will be accompanied by a moderator and a student assistant.

All presentations and discussions will be broadcast via the MS Teams platform to reflect the hybrid nature of the conference.

Online presentations

If you are unable to attend the conference on-site, you have the option of virtual participation via MS Teams. Please register accordingly as a **keynote/co-speaker online**. It is recommended to use the MS Teams app. All registered participants will receive the access data by mail and you will be connected to your assigned time slot live in Dresden. Furthermore, all information about the program as well as the conference details are stored in MS Teams.

Input presentations

We recommend following the Pecha Kucha principle: Fast, structured presentation style
- present information in a short, precise, captivating way.

Discussion

In addition to the overall discussion in presence, there is also the possibility to initiate discussions and ask questions in the chat during the presentations on individual contributions. The questions are collected by student assistants on a whiteboard and then presented to the audience during the overall discussion and answered by the speakers. The discussions are supported by our moderators.

Session workflow

Track sequence	Contents
Continuous	Student assistant titles of posts are listed in the online chat
Welcome and announcement of the contributions	Moderator announces the contribution with title and author/speaker
Presentation	Speaker gives input lecture (20 or 15 minutes) Moderator or student assistant monitors the time
Question time	Student assistant gathers questions on-site and in the chat for the overall discussion on the whiteboard after each presentation
Discussion after each contribution and at the end as an overall discussion	Moderator leads over to question collection or overall discussion, reads out questions on the whiteboard Speaker acts as an expert, stimulates the discussion, answers questions