

Privacy policy on the processing of personal data within the use of the services of the Service Center Research Data

For what purposes is personal data to be processed?

The Service Center Research Data processes personal data exclusively for the purposes of properly fulfilling its tasks of promoting research and development projects of the members and affiliates of TU Dresden as well as DDconcept. Within the services 'Data Management Planning', 'Consultation, Training and Information' and 'Support with RDM implementation', this includes the internal work organization, the appointments and the preparation of protocols during consultation as well as training registration. Further and more detailed information about the service can be found on the website of the Service Center Research Data at TU Dresden (<https://tud.link/qh6p>).

Who is responsible for data processing and whom can data subjects contact?

Dresden University of Technology (TUD)

Contact:

Service Center Research Data Data Protection Officer of the TU Dresden

Department for Information Services and High- Mr Jens Syckor

Performance Computing (ZIH) 01062 Dresden

SLUB Dresden

E-Mail: informationssicherheit@tu-dresden.de

kontaktstelle-forschungsdaten@tu-dresden.de Phone: +49 (0)351 463-32839

Website: <https://tud.link/qh6p>

What is the legal basis for processing personal data?

The legal basis for data processing for the above-mentioned purposes is Art. 6 para. 1 subpara. 1 lit. a and, if applicable, Art. 9 para. 2 lit. a GDPR (consent).

What personal data is processed?

The following personal data is processed: contact data (name, e-mail address, telephone number), consultation documents.

How is the personal data processed and how long is it stored?

The data is stored on servers of TU Dresden and in the TU Dresden Zoom-X account at Deutsche Telekom AG. All personal data will be deleted as soon as the purpose of the processing has ceased to exist. However, the deletion takes place in any case at the latest after 10 years after completion of the process. The rights of the affected persons (see below) remain unaffected.

Is personal data transmitted to third parties?

Unless otherwise stipulated by law or you have given your express consent, no personal data will be transferred to third parties. The Service Center Research Data is a cooperative institution between the ZIH of the TU Dresden and the Saxon State and University Library (SLUB), so that information is exchanged between the members of the Service Center of both institutions when necessary. For virtual consultations and virtual trainings, the platforms Big Blue Button (BBB) and Zoom-X of the TU Dresden is used (<https://tu-dresden.de/zih/dienste/videokonferenz>).

Is there any publication of personal data?

No personal data will be published.

What are the basic rights of data subjects?

Voluntariness and revocation (Art. 7 para. 3 GDPR)

The provision of personal data is voluntary for digital distance examinations. Consent can be refused or revoked at any time informally and without giving reasons to the person responsible. Unless processing is permitted by another legal basis (in particular § 7 SächsHSPersDatVO), your personal data will no longer be processed upon receipt of the revocation. The lawfulness of the processing carried out on the basis of the consent until the revocation remains unaffected by this.

Right to information (Art. 15 GDPR)

You have the right to request information about the data processed about you and the possible recipients of this data at any time. You are entitled to a reply within a period of one month after receipt of the request for information.

Right to rectification, erasure and restriction (Art. 16-18 GDPR)

You may at any time request TU Dresden to correct or erase your personal data or to restrict processing.

Right to data portability (Art. 20 GDPR)

You may request that the controller(s) transmit your personal data to you in machine-readable form. Alternatively, you may request the direct transfer of the personal data you have provided to another controller, where this is possible.

Right of appeal (Art. 77 GDPR)

You can contact the TU Dresden data protection officer at any time (see above) as well as the competent supervisory authority for data protection in the event of a complaint pursuant to Art. 77 GDPR.

Competent supervisory authority:

Saxon Data Protection Commissioner

Mrs. Dr. Juliane Hundert

Devrientstraße 5

01067 Dresden

E-mail: saechsdsb@slt.sachsen.de

Tel.: +49 (0) 351 85471 101

www.datenschutz.sachsen.de

Note: To exercise your rights, it is sufficient to notify the responsible office (see above) in text form (letter or e-mail) to Service Center Research Data (kontaktstelle-forschungsdaten@tu-dresden.de) (see above). However, the exercise of the rights only has an effect if the processed data makes it possible to identify you personally.