**Common Proposal**

**Bilateral Co-funding R&D Project 2025**

*Please note that the information provided will be taken into account when evaluating the project proposal submitted to the public call of the Technology Agency of the Czech Republic and the foreign partner organization respectively.*

*Main Applicant / Lead Organization from both sides shall complete this Common Proposal in collaboration and submit each to the respective organization when submitting the proposal package.*

**1. Identification details of the project proposal**

|  |  |  |
| --- | --- | --- |
|  | **Czech part of the consortium** | **Foreign part of the consortium** |
| *a. Project Title* |  | |
| *b. Project number/identifier* |  |  |
| *c. Project start date (MM/YYYY)* |  |  |
| *d. Project end date (MM/YYYY)* |  |  |
| *e. Estimated Project Cost (USD)* |  |  |

**2. Consortium Partners**

1. **Main Applicant / Lead Organization (Czech side)**

|  |  |
| --- | --- |
| **Identification details** | |
| *Trade name* |  |
| *Identification number / VAT ID* |  |
| *Organization type*  *(small/medium/large enterprise)* |  |
| *Address* |  |
| *Phone number* |  |
| *Website* |  |
| **Person authorised to act for the applicant** | |
| *Title, Name, Surname* |  |
| *Position* |  |
| *Division/Department* |  |
| *E-mail* |  |

1. **Main Applicant / Lead Organization (Foreign side)**

|  |  |
| --- | --- |
| **Identification details** | |
| *Trade name / Institution name* |  |
| *Identification number / VAT ID* |  |
| *Organization type*  *(small/medium/large enterprise; research organization; university; other)* |  |
| *Address* |  |
| *Phone number* |  |
| *Website* |  |
| **Person authorised to act for the applicant** | |
| *Title, Name, Surname* |  |
| *Position* |  |
| *Division/Department* |  |
| *E-mail* |  |

1. **Project Partner (Czech side)**

|  |  |
| --- | --- |
| **Identification details** | |
| *Trade name / Institution name* |  |
| *Identification number / VAT ID* |  |
| *Organization type*  *(small/medium/large enterprise; research organization; university; other)* |  |
| *Address* |  |
| *Phone number* |  |
| *Website* |  |
| **Person authorised to act for the applicant** | |
| *Title, Name, Surname* |  |
| *Position* |  |
| *Division/Department* |  |
| *E-mail* |  |

1. **Project Partner (Foreign side)**

|  |  |
| --- | --- |
| **Identification details** | |
| *Trade name / Institution name* |  |
| *Identification number / VAT ID* |  |
| *Organization type*  *(small/medium/large enterprise; research organization; university; other)* |  |
| *Address* |  |
| *Phone number* |  |
| *Website* |  |
| **Person authorised to act for the applicant** | |
| *Title, Name, Surname* |  |
| *Position* |  |
| *Division/Department* |  |
| *E-mail* |  |

1. **Add more partners either on the Czech or foreign side if needed.**

**3. Key persons**

*Specify the key experts who shall ensure successful project implementation. It is not necessary to include all members of the project team or the auxiliary staff. The project team, expertise, and complementarity of its members will be part of the evaluation of the project proposal. Therefore, consider carefully the team members you include in the project proposal.*

*For each key person, both on the Czech and the foreign side, please use the example table below.*

|  |  |
| --- | --- |
| *Title, Name, Surname* |  |
| *Trade name / Institution name* |  |
| *E-mail* |  |
| *Main activities carried out during the project* |  |

**4. Financial Plan**

1. **Main Applicant / Lead Organization (Czech side)**Trade name of the applicant:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Year 1** | **Year 2** | **Year 3** | **Total** |
| *Costs (USD)* |  |  |  |  |
| *Support from the funding organization (USD)* |  |  |  |  |
| *Other resources (USD)* |  |  |  |  |

*Please fill in only the relevant sources of financing.*

|  |  |
| --- | --- |
| *Origin of other resources* | *If the government contribution does not cover all project costs, how will you finance the rest of the project costs (own company profit, bank loan, …)? Please specify the amounts and sources of financing of the project.* |
|  | |

1. **Main Applicant / Lead Organization (Foreign side)**Trade name / Institution name of the applicant:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Year 1** | **Year 2** | **Year 3** | **Total** |
| *Costs (USD)* |  |  |  |  |
| *Support from the funding organization (USD)* |  |  |  |  |
| *Institute’s resources (USD)* |  |  |  |  |
| *Other resources (USD)* |  |  |  |  |

*Please fill in only the relevant sources of financing.*

|  |  |
| --- | --- |
| *Origin of other resources* | *If the government contribution does not cover all project costs, how will you finance the rest of the project costs (own company profit, bank loan, …)? Please specify the amounts and sources of financing of the project.* |
|  | |

1. **Project partner (Czech side)**Trade name / Institution name of the applicant:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Year 1** | **Year 2** | **Year 3** | **Total** |
| *Costs (USD)* |  |  |  |  |
| *Support from the funding organization (USD)* |  |  |  |  |
| *Other resources (USD)* |  |  |  |  |

*Please fill in only the relevant sources of financing.*

|  |  |
| --- | --- |
| *Origin of other resources* | *If the government contribution does not cover all project costs, how will you finance the rest of the project costs (own company profit, bank loan, …)? Please specify the amounts and sources of financing of the project.* |
|  | |

1. **Project partner (Foreign side)**Trade name / Institution name of the applicant:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Year 1** | **Year 2** | **Year 3** | **Total** |
| *Costs (USD)* |  |  |  |  |
| *Support from the funding organization (USD)* |  |  |  |  |
| *Institute’s resources (USD)* |  |  |  |  |
| *Other resources (USD)* |  |  |  |  |

*Please fill in only the relevant sources of financing.*

|  |  |
| --- | --- |
| *Origin of other resources* | *If the government contribution does not cover all project costs, how will you finance the rest of the project costs (own company profit, bank loan, …)? Please specify the amounts and sources of financing of the project.* |
|  | |

1. **Add more partners either on the Czech or foreign side if needed**

**5. Project introduction**

1. **Project Description**

*Provide a descriptive overview of the proposed project: project aims/objectives, description of research activity, and expected outcomes.*

1. **Roles of each Main Applicant / Lead Organization and Project Partners**

*In a tabular form, provide a list of activities each organization intends to perform.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Task no** | **Task Name** | **Description** | **Results** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Basis for cooperation**

*Why do you want to cooperate on the above-mentioned project? Describe the benefits that the solution of the project and the application of its results will generate for all involved organizations.*

1. **Implementation Path**

*Describe the implementation plan for the result of the R&D project.*

1. **Intellectual Property Rights**

*How will you deal with the Intellectual Property Rights that are to be created during the course of the project? How, and in what share, will both tangible and intangible result(s) owned by the Consortium Partners be divided?*

**6. Declaration**

Consortium Partners listed under Article 2 of this Common Proposal hereby declare and confirm as follows:

* The Consortium Partners intend to collaborate on the above-mentioned R&D project.
* No organization in the consortium is in liquidation and insolvency or impending bankruptcy and is not being dealt with in insolvency proceedings.
* No organization in the consortium qualifies as an undertaking in difficulty.

**7. Statutory representative/member of a statutory body/representative with authorization to sign on behalf of the organization**

*In the event that the Common Proposal is signed by a person other than the statutory representative (as stated in the commercial or other register), the signer shall provide an attachment with an official statement proving they have been given the right to sign documents on behalf of the statutory representative.*

|  |  |
| --- | --- |
| **Main Applicant on the Czech side**  Name of the statutory representative:  Position:  Trade name:  Date:  Signature: | **Main Applicant on the foreign side**  Name of the statutory representative:  Position:  Trade name / Institution name:  Date:  Signature: |
|  |  |
| **Project Partner on the Czech side**  Name of the statutory representative:  Position:  Trade name / Institution name:  Date:  Signature: | **Project Partner on the foreign side**  Name of the statutory representative:  Position:  Trade name / Institution name:  Date:  Signature: |

**Add more partners either on the Czech or foreign side if needed.**