

Data Protection Declaration for the Application for the Back-to-Research Grants of the Free State of Saxony at the Graduate Academy of the TU Dresden

1. Purpose and Data Collection Authority

Through establishing a Graduate Academy (GA), the Technische Universität Dresden (TUD) aims to provide extensive and individual support to its young researchers during their doctoral and postdoc phase. The GA aims at creating ideal research and working conditions for doctoral candidates and postdocs throughout the university in order to qualify them for distinguished positions in science, economy and society. The personal data to be collected are necessary in order to apply for the Back-to-Research Grants of the Free State of Saxony, for which the Graduate Academy was charged with administrative work.

The application is open for members of the GA but also for those who are interested in a doctorate or habilitation at the TUD and are looking for funding for this period.

The following authority is responsible for the collection of data:

Graduate Academy
TU Dresden
Mommsenstrasse 7
01062 Dresden
Email: graduiertenakademie@tu-dresden.de
Phone: 0351 462 42241

2. Data processing

2.1. Submitting the online proposal form

Persons who would like to submit an application use an electronic form which is available under www.tu-dresden.de/ga. With this form the following data is collected and processed electronically by the GA of the TUD, solely for the above mentioned purposes:

- surname
- first given name
- gender
- email address
- address
- country of birth
- nationality
- faculty
- specialization
- start and end of the doctoral / habilitation phase
- information on the last university degree incl. Academic degree and overall grade
- name of the main supervisor
- establishment of the main supervisor
- university certificates
- participation in a structured doctoral program
- information on current funding
- curriculum vitae
- information about children (child benefit notice)
- information on previous funding
- research exposé

2.2. Complete application process

In order that an application for a Back-to-Research Grant is formally complete, the online proposal form must be printed and signed by the applicant after submission and sent to the regular address of the Graduate Academy with all other documents specified in the respective call for applications.

The above-mentioned data are collected on a voluntary basis in accordance with §14 of the Sächsische Hochschulfreiheitsgesetz (SächsHSFG) and in accordance with the guidelines of the funding authorities of the Back-to-Research Grant. The submission of the online proposal form entry is made by email to the electronic mailbox graduertenakademie@tu-dresden.de.

Staff members of the GA have exclusive access to these data. All staff members are obliged to maintain secrecy.

In case of a successful application with the result of a grant commitment, the bank details of the sponsored person(s) will be collected in addition to the above mentioned data, otherwise the funding cannot be paid out.

3. Voluntariness and Revocation

The submission of an application to the GA of the TUD and the associated processing (collection, storage, modification, use) of personal data is voluntary. The consent can be withdrawn at any moment without giving reasons. In the case of refusal or revocation of consent to the data collected under point 2.1, funding for the Back-to-Research Grant is not or only partially available. In case the consent is revoked, all personal data the revocation refers to will be cancelled according to data protection requirements.

4. Data Transmission

For the selection process, the application documents with the data from point 2.1 are forwarded to the board of the GA, the Equal Opportunities Officer of the TUD as well as to the Equal Opportunity Commissioners of the respective faculties, from which an application was received, for a funding decision. After completion of the selection process, all documents will be handed over by post to the Studentenwerk Dresden, which will send the cancellations and confirmations and will be administratively responsible for all scholarship recipients.

In the event of funding, the data are processed by the Studentenwerk Dresden in accordance with § 4 (1) of the Act on Funding Databases in the Free State of Saxony in a uniform funding database for the purpose of the ongoing analysis of the funding practice, the exercise of legal and technical supervision and the avoidance of illegal funding. Further information on your privacy rights under Art. 13 General Data Protection Regulation (DSGVO) can be found at <https://www.studentenwerk-dresden.de/datenschutz.html>.

Parts of the data specified under point 2.2 will be transmitted in anonymized form. This occurs with the purpose of monitoring TUD with regard to the promotion of young researchers, in

research, teaching and further education as well as the accomplishment of the equality directive and for the federal and state statistics. These data cannot be traced to an individual person.

5. Storage Period

The data specified under point 2.1 will be electronically deleted as soon as they are no longer necessary for the processing of the application process or the consent regarding the respective data has been withdrawn. The data of scholarship recipients will be kept/stored for the duration of the scholarship and in accordance with the regulations and requirements of the funding authority. After completion of the funding, the data will be archived in accordance with the legal requirements for six years and the regulations and requirements of the funding authority. The access takes place after archiving only with legitimate interest after explicit authorization.

6. Information Right

Persons submitting an application or receiving a grant may claim information on the personal data collected, as well as possible recipients to whom these data was transmitted at any time. They are due to receive an answer within a period of one month from the entry of their request for information.

7. Data Protection Officer and Data Protection Supervisory Authority

The [Data Protection Officer of TUD](#) and the competent [Data Protection Supervisory Authority](#) can be contacted at any time by persons concerned for the clarification of questions concerning data protection.