Call for
“Travel Grants for short-term research stays and summer/winter schools abroad”

Program purpose
Travel grants aim to support doctoral candidates and postdocs with travel allowances for short-term research stays up to three months abroad as well as the participation in international summer and winter schools outside of Germany.

Support
The travel grants provide among others support for:
- Experimental work
- Fieldwork
- Library and archival research
- Expertise exchange and networking
- Acquisition of new knowledge and skills

Eligibility requirements
Eligible are:
- Doctoral candidates of TU Dresden
- Postdocs of TU Dresden

Membership in the Graduate Academy of the TU Dresden is mandatory. Should you not already be a member of the Graduate Academy, you must hand in your complete membership application including all necessary documents two weeks prior to the respective deadline at the Graduate Academy.

Extent of funding
The maximum travel allowance is up to EUR 3,000.00. Research stays are funded from two weeks up to three months. Clearance of travel expenses of both – the research stays as well as the participation in summer/winter schools - is according to the SächsRKG.

Important note: After expiration of the funding a participation report has to be submitted to the Graduate Academy. For additional information, please consult our program website.

Application documents
A complete application consists of the following documents:
- Application form* including a short summary of the additional benefit of the research stay abroad/summer school/winter school for your doctoral thesis/research work
- CV and publication list of the applicant (max. 5 pages)
- Copy of your Master/State Examination/Diploma/PhD Certificate (or equivalent)
Application documents

- **For research stays only**: Summary of your research project including a time and work schedule for the applied funding period (max. 5 pages)
- **Pre-calculation of your travel expenses**\* based on the SächsRKG for the envisaged short-term research stay respectively the participation in the envisaged summer/winter school
- **Documentation** of participation fees (summer/winter schools), accommodation and travel expenses (like printout of potential train ticket, etc.)
- **Letter of invitation** from the host institution (or equivalent) respectively **confirmation of participation** for the summer/winter school (can be handed in later)
- **Letter of recommendation**\* including confirmation of financial need in due consideration of the financial situation of the professorship/the department: to be handed in by your first academic supervisor or young investigator, who signed the supervision agreement (in case of doctoral candidates) or by the associated chair/responsible professor (in case of postdocs)

\* These documents are available as downloads on the program website.

What conditions or criteria need to be met?

The following criteria will be used to assess applications and to make funding decisions by the board of the Graduate Academy:

- Quality of the young researcher (academic performance, publications, prizes, awards, social criteria)
- Quality of research project (short-term research stay)
- Reasons and importance of the participation with regard to the doctorate/research project (summer/winter school)
- Quality of letter of recommendation
- Complete application documents
- Application submitted by the due date (one PDF, electronically submitted)

It is only possible to apply for travel allowances for one research stay respectively summer/winter school per application deadline. Thus, it is not possible to hand in various applications for different research stays/summer/winter schools abroad at the deadline of the call.

But it is possible, of course, to apply for a travel grant in the frame of each published call. As a rule, members of the Graduate Academy can only be funded with up to three mobility grants per qualification phase (doctorate/postdoc).

Application deadlines 2017/18:

- **31 October**
- **31 March**

If the period ends on a Saturday, Sunday or official holiday, it shall be extended until the end of the first following working day.

Approximately three weeks after the application deadline you will receive an acknowledgement of receipt. Please refrain from telephone inquiries in this time.
Application deadline

Notification of funding is generally made after about eight weeks of the respective deadline for applications.

Start of grant

Earliest starting date of short-term research stays abroad on which funding will be available is 1 February 2018 (application deadline 31 October 2017) respectively 1 July 2018 (application deadline 31 March 2018).

Submission

Please submit your application by email only with the subject line “Short-term grant for a research stay/summer/winter school abroad” in due time to: graduiertenakademie@tu-dresden.de. All application documents should be merged (as far as possible, exception: letter of recommendation) into only one digital PDF file.

The applicant is requested to ensure that the required letter of recommendation will reach the Graduate Academy in due time.

The letter of recommendation can be sent by the referee via email to graduierenakademie@tu-dresden.de or via regular mail to: Graduate Academy, Funding Programs, Mommsenstraße 7, 01069 Dresden.

Incomplete applications cannot be taken into consideration.

Contact

Corina Bejan, M.A.
Funding and scholarship advisor

Contact:
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