

GRADUATE ACADEMY



Grants for Proofreading Services

This grant aims to support the visibility of the research achievements of doctoral candidates. For this purpose the Graduate Academy of the TU Dresden grants allowances for proofreading services (German or English) for foreign-language publications from doctoral candidates of TU Dresden.

Eligibility

Eligible are:

- + Doctoral candidates of TU Dresden of all faculties.



Membership in the Graduate Academy of TU Dresden is a mandatory eligibility criteria. Should you not already be a member of the Graduate Academy, please hand in our complete membership application including all necessary documents **two weeks prior to the application for Proofreading Service** at the Graduate Academy.

Application & Deadline

Applications can be submitted at any time as **one PDF file** signed by the applicant via email to **graduertenakademie@tu-dresden.de** with the subject "Proofreading Service".



Please note:

- Allowances can only be requested **before** the actual utilization of the proofreading service.
- If the proofreading service is for joint publications, the **applicant has to be first author.**
- Grants for the use of a proofreading **service can only be awarded to private individuals.**

Extent of funding

The planned publication has to have a comprehensible relevance for the doctorate and/or scientific career. The following types of publications, related to the doctorate, can be submitted:

- special chapters of the dissertation (release version to be submitted to a publishing house)
- article (full paper)
- extended abstracts
- exposés
- essays
- reviews in journals
- articles in compilations
- conference papers
- publications in connection with exhibits

The **allowance for proofreading services amounts to max. EUR 200.00** for dissertations or other publications. Basis for the billings is the specification of the Federal Association of Interpreters and Translators (EUR 1,35 + sales tax per standard page; 1 standard page = 30 standard lines).

As a general rule, publications that are related to orders of third parties or are simultaneously financed by third parties are excluded from funding.



*The approved means will be reimbursed after the **complete submission of the original bills/receipts and an account statement of the paid invoice of the Proofreading Service. The original invoice must be submitted to the Graduate Academy within 6 weeks after a positive funding decision**. A proof of submission of the publication as well as a brief statement about the acceptance or rejection of the publication has to be handed in later, if this information has not been given at the time of the accounting.*

Application documents

- Checklist for a complete application:**
- Application form*
- Tabular resume (CV) incl. list of publications
- Scientific text for which the use of a proofreading service is requested

* These document is available as downloads on the GA website.

Awarding procedure

The Director of the Graduate Academy will decide on the incoming applications within four to six weeks. The applicants will be informed via regular mail about the decision.

Awarding criteria:

- Importance of the publication for the doctorate / academic career
- Reputation of the journal, book series, conference, exhibition etc.
- Necessity of proofreading
- Previous funding of the applicant for the use of proofreading services (plurality demand)

A fundamental legal right to claim an allowance for proofreading services does not exist.



Doctoral candidates can be funded with a maximum of one grant per year for the use of a proofreading service.

Contact

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