

GRADUATE ACADEMY



Travel Awards for Congresses, Conferences, Symposia and Workshops

Travel awards aim to support doctoral candidates and postdocs with travel allowances to attend congresses, conferences, symposia and workshops within Germany and abroad.

Eligibility

Eligible are:

- + Doctoral candidates of TU Dresden of all disciplines
- + Postdocs of TU Dresden of all disciplines



Membership in the Graduate Academy of TU Dresden is a mandatory eligibility criteria. Should you not already be a member of the Graduate Academy, please hand in our complete membership application including all necessary documents two weeks prior to the respective deadline at the Graduate Academy. Further information on the membership is available at: www.tu-dresden.de/ga

Duration & Extent of funding

Funding will be granted under the condition that TU Dresden will receive the required financial means from the Federal Government and the Federal State of Saxony. An active **participation** in the applied event is mandatory, e.g., poster presentation.

The **maximum travel allowance** amounts up to:

- 300.00 EUR for the participation in events within Germany
- 500.00 EUR for the participation in events within Europe*
- 1,000.00 EUR for the participation in events outside of Europe

Clearance of travel expenses according to the *Sächsische Reisekostengesetz* (Saxon regulations for travel and subsistence expenses for travel activities within Germany and/or abroad).

Funding period: 1st November 2020 bis 31st July 2021

* Europe (geographical): A list of the respective countries is available on the [program website in the FAQ section](#).

Application & Deadline

The application has to be submitted:

- electronically
- within the deadline and
- as **one PDF-file** (exception: Letter of Recommendation)

via e-mail to **graduertenakademie@tu-dresden.de** with the subject "Travel Awards".

Application Deadline: **31st October 2020**

** If the end of a period falls on a Saturday, Sunday or public holiday, the period ends at the end of the next working day.*



Approximately three weeks after the application deadline you will receive an acknowledgement of receipt. Notification of funding is generally made after about ten to twelve weeks of the respective application deadline. Please refrain from telephone inquiries in this time.

Please consider that applicants applying for retroactive funding for research stays/summer schools which take place between November 2020 and July 2021, have to ensure coverage of already occurred costs by ulterior financial means, should their GA application not be successful. With regard to your planning reliability, we thus recommend applying for travel grants for research stays/summer schools which may take place from February 2021 onwards.

Application documents

- Checklist for a complete application:**
- Application form***
- Tabular resume** (CV) incl. list of publications, previous teaching activities and description of the scientific career (max. 5 pages)
- Copy of your Master/State Examination/Diploma/PhD certificate** (or equivalent)
- Confirmation of acceptance** of your active participation in the event (can be handed in later)
- Abstract** of the planned active participation in the event including in the author's address "Technische Universität Dresden" (abstract can be handed in later)
- Program of the event** (can be handed in later)
- 1. Letter of Recommendation*** including a confirmation of financial need in due consideration of the financial situation of the professorship/the department: to be handed in by your first academic supervisor or Young Investigator, who signed the supervision agreement (in case of doctoral candidates) or by the associated chair/responsible professor (in case of postdocs)

** These documents are available as downloads on the [GA website](#).*



Missing, incomplete or incorrect documents cannot be submitted/resubmitted after the application deadline. Incomplete applications cannot be taken into consideration. Please note: **The required letter of recommendation has to reach the Graduate Academy also in due time.**

Selection procedure

The selection process takes place by the Executive Committee of the Graduate Academy of TU Dresden on the basis of the application handed in. The allowances are performance-based grants and are awarded in a competitive selection process.

The **selection criteria** are:

- Quality of the young researcher (academic performance, publications, prizes, awards, social criteria)
- Reason and importance/impact of the participation to the research project
- Quality of the letter of recommendation
- Complete application documents and submission within the deadline

A fundamental legal right to claim funding within this program does not exist.

It is only possible to apply **for travel allowances for one event per application deadline**. Thus, it is not possible to hand in various applications for different events at the deadline of the call.

Contact

Corina Bejan

Funding and Scholarship Advisor
Mommsenstr. 7
01069 Dresden

Email: graduierthenakademie@tu-dresden.de
Phone: 0351-463-42239
Website: www.tu-dresden.de/ga



Get your questions answered!

Information consultations at the Graduate Academy after previous

appointment request: : 21st & 23rd September 2020 / 10am - 3pm

05th & 07th October 2020 / 10am - 3pm

Book a consultation appointment now at: graduierthenakademie@tu-dresden.de!



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