



## Saxon Scholarship Program

The Free State of Saxony awards scholarships to promote PhD projects within the “Sächsische Landesstipendienverordnung” (SächsLStipVO) of July 6, 2018. The scholarships are intended to support particularly qualified applicants in accordance with § 2 SächsLStipVO.

### Eligibility

#### Eligible are:

- all prospective doctoral candidates at TU Dresden.

#### Not eligible are:

- Individuals, who already started the PhD project  
*(Please note: The acceptance as a doctoral candidate at the respective faculty is considered as the official start of the PhD. At the time of application, no acceptance at the faculty may have taken place.)*
- Individuals, who are already publicly funded otherwise.
- Individuals, who receives funding for the project from private institutions that receive public funding.
- Individuals, who have legal claim to such funding.

**Note:** A proof of acceptance as a doctoral candidate at a faculty of the TU Dresden must be submitted in case of a positive funding decision to the Studentenwerk Dresden before the applied funding period begins.

Sideline activities (as WHK/WM) can usually be combined with the scholarship if a **maximum of five hours per week** is not exceeded. The sideline activities do not have to be related to the PhD project and do not have to serve the purpose of the scholarship.

## Duration & Extent of Funding

The scholarship is awarded for a maximum period of three years depending on the available budget. The scholarship funding ends with the month in which the dissertation thesis is submitted, at the latest after three years. An extension for one more year is possible on request.

The **monthly grant** consists of a scholarship rate of **EUR 1,350.00** for doctoral candidates and if applicable, a monthly family allowance of EUR 100,00 per child entitled to maintenance.

**Earliest start of funding:** 1<sup>st</sup> October

**Latest start of funding:** 1<sup>st</sup> December

**Note:** After the allocation of funds by the Free State of Saxony funding will be granted in the first instance for one year (first recommendation for funding). The board of the Graduate Academy will decide on an extension of funding for the second funding period on the basis of the submitted application of the scholarship holder and the statement by his/her supervisor.

**Special allowances for material and travel expenses** as well as for the **costs of a research stay abroad can be granted** up to a total amount of EUR 1.500,00 during the funding period.

## Application & Deadline

The application has to be submitted **in due time, in paper only and in duplicate\*** by regular mail to: **Studentenwerk Dresden**, Geschäftsbereich Studienfinanzierung, Fritz-Löffler-Straße 18, 01069 Dresden.

Please submit your application in the following mentioned order without a folder, nor tacked or clamped.

**Application deadline: 31<sup>st</sup> March**

*(Postmark deadline is the date of the receipt at the Studentenwerk Dresden.)*

*\* In duplicate means: original application and a simple copy of this application.*

**Note: Additional supplements** are only possible **within the application period**. Incomplete applications, applications sent by e-mail or applications received after the deadline will not be accepted. Please ensure that the required letters of recommendation will reach the Studentenwerk Dresden in due time.

The Studentenwerk Dresden, Division of Student Financing, will be responsible for processing of your application. Therefore, your application will be forwarded to the Graduate Academy for the selection process by executive committee of the Graduate Academy. After the selection decision, the applications will be sent back to the Studentenwerk Dresden. In the case of a positive funding decision, further documents can be required from the Studentenwerk.

Approximately three weeks after the application deadline you will receive an acknowledgement of receipt by the Studentenwerk Dresden. **Notification of funding is generally made after about twelve weeks of the respective deadline for applications.** Please refrain from telephone inquiries in this time.

# Application Documents

## Checklist for a complete application:

- A signed copy of the online proposal form**
- Tabular resume** (CV) incl. list of publications, previous teaching activities and description of the scientific career
- Copy of the latest university degree** and if applicable, a current overview of grades (if applicable, a copy of a certified English translation of the certificate if it is in a foreign language)
- Letter of motivation** (max. 2 pages)
- Description of the research project** (max. 7 pages):
  - problem statement, explanation and aim of the planned project
  - description of the topic related to the state of the art in the discipline (literature review)
  - preparatory work
  - detailed explanation of the single work packages and a time schedule for the requested funding period
- If applicable, documents relating to a current grant / funding / work contract
- In case of a sideline activity during funding period: confirmation that the sideline activity will not exceed 5 hours/week and that incidentally, the applicant will be fully dedicated to the progress of the PhD project
- First Letter of Recommendation\***: to be handed in by the **first Academic Supervisor or Young Investigator**, who signed/will sign the supervision agreement
- Second Letter of Recommendation\***: to be handed in by a second Academic Supervisor, Researcher at postdoctoral level or a junior research group leader
- If applicable, **copy** of the **child benefit notification** (Kindergeldbescheid) as well as a declaration of the second parent as to whether or which scholarship is received by him/her.

If there is no entitlement to child benefit (Kindergeld) due to nationality, an alternative certificate from the residents' registration office (Einwohnermeldeamt) is needed - stating that the applicant's own children live in the same household as the applicant.

*\* Documents (as downloads) available online on the GA program website.*

**Note:** The **application documents** have to be submitted **in German only or with a certified translation in German**. Documents in English will not be accepted according to the requirements of the funding authority. *Exception: Letter of Recommendation and last university certificate can be submitted in English.*

## Selection Procedure

The selection takes place by the executive committee of the Graduate Academy on the basis of the application handed in. The Saxon Scholarships are awarded in a competitive process.

According to **SächsLStipVO** highly eligible are PhD projects:

- from disciplines with a special need for young researchers,
- from applicants, who kept the standard period of study within gaining their last (PhD relevant) university degree,
- from women, whereby the percentage of women from all passed exams at the universities of the Free State Saxony from the past three years are taken into consideration.

The **selection criteria** are:

- Qualification of the applicant (academic performance, publications, prizes, awards)
- Quality of the letters of recommendation
- Consideration of life circumstances
- Complete application documents and submission within the deadline

A fundamental legal right to claim funding within this program does not exist.

## Contact

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### ***Get your questions answered!***

*Arrange an individual consultation appointment regarding our GA funding programs at [graduertenakademie@tu-dresden.de](mailto:graduertenakademie@tu-dresden.de).*

*We look forward to receiving your inquiry!*