

## Privacy statement, June 5<sup>th</sup> 2018

### – Purpose of the data processing –

Through establishing a Graduate Academy (GA), the Technische Universität Dresden (TUD) aims to provide extensive and individual support to its young scientists during their PhD and postdoc phase. The GA is one of the core elements of TUD's Institutional Strategy to strengthen the university's position competing for the best scientists.

The GA aims at creating ideal research and working conditions for PhD students and post-docs throughout the university in order to qualify them for distinguished positions in science, economy and society.

As an umbrella organisation, the GA accommodates both doctoral students within or outside of structured PhD-programs and scientists at every stage of the postdoc phase.

According to the [statutes of the Graduate Academy](#) (in German only), all PhD students and postdocs at the TUD can apply for membership of the GA. PhD students at TUD partner institutions on joint doctoral programmes and visiting scientists at the institutes of the TUD can be accepted as associated members. Supervising lecturers and Young Investigators whose doctoral candidates and/or postdocs are members of the GA are also granted membership on request.

The GA offers its members:

1. customised training and qualification courses,
2. individual counselling and assistance before, during and after the doctorate
3. attractive funding opportunities like Ph.D. scholarships, short-term scholarships, mobility and network funding
4. regular events affording opportunities for interdisciplinary exchange and networking with research and industrial partners,
5. university-wide standards of academic supervision and quality standards during the doctoral phase.

The personal data to be collected are necessary in order to make full use of the GA's facilities and the support it provides.

### – Data processing method –

The data listed below are collected through an online portal under <http://www.tu-dresden.de/ga> as well as through the submission of funding applications per email and digitally processed by the GA of the TU Dresden, exclusively for the purposes mentioned above. The data are collected on a voluntary basis in accordance with the stipulations of Sections 5 and 14 SächsHSFG (Act Governing Academic Freedom in Higher Education in the Free State of Saxony) in conjunction with the GA regulations of 18 November 2015 in the amended version of 14 February 2017. Authority to access the data is exclusively granted to staff of the GA, who is committed to maintaining confidentiality. On the basis of Section 8 of the administrative agreement between the Federal and the States Government on the continuance of the Excellence Initiative (Excellence Agreement, ExVII), anonymized data, i.e. data with no relation to a natural person, will be passed on to the German Research Foundation [DFG] and the German Council of Science

and Humanities [Wissenschaftsrat], for the purpose of monitoring the Excellence Initiative.

These data comprise the following information:

- gender
- country of birth
- nationality
- faculty
- discipline
- start of doctoral phase
- country where the educational institute is located
- academic degree

These anonymised data can also be passed on to an external commission including international experts which has been appointed by the Joint Science Conference (GWK) to evaluate the Excellence Initiative. No additional data is passed on, unless the TUD is legally obliged to do so or unless the person affected has agreed in a particular case. This applies to the submission of funding applications which will be presented to the executive committee of the Graduate Academy for the selection decision. Should applications be approved for funding, data which is of importance to the payment of the grants will be forwarded to Directorate 1 and 2 of TU Dresden.

Latest 12 months after conclusion of the doctorate proceedings, all personal data will be archived.

### – Voluntariness/revocation/legal consequences –

The application for acceptance to the GA at the TUD and the processing of personal data (collection, storage, alteration, use) is voluntary. It is made known that applicants may refuse to consent and may revoke their consent at any time in the future without stating reasons. If the applicant refuses to consent or revokes his/her consent to the data marked with an \*, it is not possible to become a member of the GA or membership expires on the date of the revocation.

If the applicant refuses to consent or revokes his/her consent to the data marked with an \*\*, funding opportunities and/or services of the GA may not be accessed or only accessed to a limited extent.

If the applicant revokes his/her consent, all personal data covered by the revocation are to be deleted in accordance with data protection requirements.

## – Scope of data processing –

The following data will be processed as described<sup>1</sup>:

- Name\*
- First name\*
- Gender\*
- Date of birth\*
- Email address\*
- Faculty\*
- Main supervisor\*
- Main supervisor's institute\*
- expected date of submission of doctoral thesis\*\*
- Study degree certificates\*\*
- Country of birth\*\*
- Nationality\*\*
- Postal address\*\*
- Branch of study\*\*
- Structured doctoral programme\*\*
- Start of doctoral phase at the TUD\*\*
- Educational institution attended\*\*
- Expected date of defense\*\*
- Name and country of educational institution\*\*
- Branch of study\*\*
- Academic degree\*\*
- Name of academic degree
- Date of degree\*\*
- Overall grade\*\*
- Funding information\*\*
- C.V. (curriculum vitae)\*\*

In case of applications for funding, the following additional data will be processed<sup>1</sup>:

- Information on children (e. g. birth certificate)\*\*
- Information on previous funding\*\*
- Residence permit/visa for non EU-citizens
- Scientific exposé\*\*
- Bank details (in case of approval of funding)\*\*

<sup>1</sup> Processed in the sense of collected, stored, altered, anonymised, passed on, used, blocked and deleted.

## – Right of access –

Members of the GA are entitled to request information regarding their stored personal data and the recipients of this data. They have the right to receive a reply to this request within one month.

## – Validity and updating of the privacy statement –

The TU Dresden reserves the right to amend the privacy statement. You will be informed about changes of this privacy statement in a suitable form.

If you have questions regarding data protection, you can contact the responsible [data protection manager of the TU Dresden](#) or the responsible [regulatory authority](#).