



Learning Agreement/Study Programme

Learning Agreement - Studienvorhaben

UNIVERSITA
UNIVERSITA DRESDEN

TECHNISCHE
UNIVERSITAT
UNIVERSITÄT DRESDEN

Erasmus+ Learning Agreement for studies (Higher Education ERASMUS+)1 The Student Last name (s) Date of birth Sex [M/F] Academic year ☐ 1st (semester 1-6) Field of Education Study cycle³ □ 2nd (semester 7 − 10) /study programme ☐ doctorate Number (TUD) The Sending Institution/Home University (if applicable) Contact person e-mail / phone last name, first name The Receiving Institution/Host University Faculty Erasmus code⁴ Department (if applicable) Address Country code Contact person e-mail / phone last name, first name ich the person belongs administratively and that issues the ID card and/or passport. 3 Study cycle: Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second 4 Field of Education: The ISCED-F 2013 search tool available at http://ec.europa.eu/education/tools/isced-f en.htm 5 Erasmus code: a unique identifier that every higher education institution that has been awarded with the Erasmus

2 Nati	ionality	Cour	atry to	whi

Frasmus-		Erasmus+
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Learning Agreement/Study Programme	
Student's name	

Before the Mobility:

Table A: Study Programme at the Receiving Institution (all educational components⁷ planned)

Planned period of the mobility: from [dd/mm/yyyy] till [dd/mm/vyyv] ..

No.	Component code (if any)	Component title at the receiving institution (as indicated in the course catalogue*)	Semester [e.g. autumn/ spring; term]	Number of ECTS credits to be awarded by the receiving inst. upon successful completion
				Total:

Web link to the course catalogue at the receiving institution describing the learning outcomes:

Table B: Planned Recognition Educational components that are part of the regular study programme at home university and which will be replaced by the study abroad (NB no one to one match with Table A is required). Where all credits in Table A are recognised as forming part of the programme at the sending institution without any further conditions being applied, Table B may be completed with a reference to the mobility window

(see gu	iidelines).			
No.	Component code (if any)	Component title at the sending institution (as indicated in the course catalogue)	Semester [e.g. autumn/ spring; term]	Number of ECTS credits to be awarded by the receiving inst. upon successful completion
				Total:

I waive my right for advanced recognition. But I will still have the right for recognition after my mobility according to the internal rules of the TU Dresden:



Learning Agreement/Study Programme	
Student's name	

If the student does not complete successfully some educational components, the following provisions will apply

Not applicable, but students might be asked to describe the problems that occurred if they failed the courses. Additional requirements could be set by the student's faculty/department

Language competence of the student

The leve	of langua	ge compet	tence® in (t	he main k	anguage of	f instruction] that the student already has or agrees	to
acquire b	y the start	of the stu	dy period is:				
A1 D	A2 🗆	B1 🖂	B2 □	C1 🗆	C2 🗆	Native Speaker	

- By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties.
- Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in
- The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement.
- The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student.
- The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.
- The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

The student

Student's signature

l			
Re	esponsible person ^{to} in the sending institution/h	ome university	
	Name:	Position:	
	Phone number:	E-mail:	
	Responsible person's signature		Date:

Responsible person¹¹ in the receiving institution

Name:	Position:	
Phone number:	E-mail:	
Responsible person's signature		Date:

cycle(EQF level 7) / doctorate or equivalent third cycle (EQF level 8)

should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution

Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme

Country code: ISO 3166-2 country codes available at: https://www.iso.org/obp/ui/#search

⁷ An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Course catalogue: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to

Level of competence: For the Common European Framework of Reference for Languages (CEFR) see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

¹⁰ Responsible person in the sending institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document...

¹¹ Responsible person in the receiving institution: an academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.



Learning Agreement

- ✓ Der Studienplan zum Studienvorhaben (= Learning Agreement) muss bereits vor dem Aufenthalt erstellt und von beiden Erasmus-Koordinator*innen unterschrieben werden
- ✓ Das Lehrveranstaltungsangebot, aus dem Sie auswählen können, ist auf den Internetseiten der Institute zu finden.
- ✓ Das Learning Agreement kann noch geändert werden! Dafür füllen Sie Table C und ggf. Table D aus und holen die Unterschriften beider Erasmus-Koordinator*innen ein.



Learning Agreement - Anderungen

C Era	sm	us+			-	ges/Extension	***
During the	Mob	ility (if applicable	e): Change	s/Extensio	n of stay		
Table C: Exc extension of st	•	al Changes to the propo and	sed study prog	ramme abroad	d or additional o	omponents in case of	
Component code at the receiving institution (if any)	r	Component title at the eceiving institution (as indicated in the course catalogue)	Deleted component (tick if applicable)	Added component [tick if applicable]	Reason for change ²²	Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component	
						'	1
	\rightarrow				 		4
The student, t the mobility p		ding and the receiving i me.		<u> </u>	y approve the pr	Total: roposed amendments	to
the mobility po	eptione me an		institutions cor ecognition: Eed I by the study a ending institution	firm that they lucational com broad	ponents that ar	roposed amendments	to
Table D: Exo study program Component	eptione me an	me. al changes to planned re d which will be replaced Component title at the se	institutions cor ecognition: Eed I by the study a ending institution	firm that they lucational com broad	ponents that ar Semester [e autumn/spring;	re part of the regular .g. Number of ECTS credits	to
Table D: Exo study program Component	eptione me an	me. al changes to planned re d which will be replaced Component title at the se	institutions cor ecognition: Eed I by the study a ending institution	firm that they lucational com broad	ponents that ar Semester [e autumn/spring;	re part of the regular G. Number of ECTS	to
Table D: Exo study program Component	eptione me an	me. al changes to planned re d which will be replaced Component title at the se	institutions cor ecognition: Eed I by the study a ending institution	firm that they lucational com broad	ponents that ar Semester [e autumn/spring;	re part of the regular .g. Number of ECTS credits	to
the mobility pi	eptione ime an code	me. al changes to planned rid d which will be replaced Component title at the se in the course catalogue)	institutions cor ecognition: Eed I by the study a ending institution	firm that they lucational com broad	ponents that ar Semester [e autumn/spring;	re part of the regular .g. Number of ECTS credits	to
the mobility program Study program Component (if any) The student Student's si	eptione eme an code	me. al changes to planned rid d which will be replaced Component title at the se in the course catalogue)	ecognition: Eeo	firm that they lucational com broad	Semester [e autumn/spring; term]	re part of the regular .g. Number of ECTS credits	to

Table C

- ✓ den in Tabelle B angegebenen Kurs (*Deleted Component*), der gewechselt werden soll, eintragen
- ✓ den neuen Kurs mit der jeweiligen Anzahl der Credits eintragen (Added Component)

Table D

✓ Nur ausfüllen, wenn sich die in Tabelle C eingetragenen Änderungen auf die Anerkennung bzw. Vereinbarung der Heimatuniversität auswirken!

Unterschriften einholen

✓ Weitergabe der Angaben ist auch elektronisch möglich (z.B. per E-Mail, digitale Unterschriften, etc.)



Informationen zur Creditvergabe

- Insgesamt sollten 20 30 ECTS pro Semester erbracht werden.
- Die Vergabe der Credits für die jeweiligen Leistungen und Kurse richtet sich nach folgenden Richtwerten:

Besuch sowie Vor- und Nachbereitung einer Lehrveranstaltung à 2 SWS	2 Credits
mündliche Prüfung oder Referat	3 Credits
Klausur	3 Credits
Seminararbeit	3 - 6 Credits

- Diese können auch in Absprache mit den Erasmus-Koordinator*innen bzw. den jeweiligen Dozent*innen angeglichen werden!
- Wichtig: Dozent*innen über geforderte/geplante Prüfungsleistungen informieren!



Leistungsnachweise



Philosophische Fakultät

LEISTUNGSNACHWEIS
Frau/Herr:
Geb. am:
Studiengang:
hat im Fach:
im Sommersemester/ Wintersemester
an der Lehrveranstaltung:
von:
mit Erfolg teilgenommen. Die Lehrveranstaltung umfasste SWS.
Folgende Leistung wurde erbracht:
Die Gesamtleistung wurde mit der Note
bewertet.
Es wurden hiermit insgesamt Leistungspunkte (ECTS) erworben.
Dresden, den
Unterschrift der Lehrkraft

- ✓ Nachweis über erbrachte Studienleistungen
- ✓ **Ende des Semesters** müssen die Leistungsnachweise ausgefüllt und von den Dozierenden unterschrieben werden.

Stempel



Transcript of Records

ECTS - EUROPEAN CREDIT TRANSFER SYSTEM TRANSCRIPT OF RECORDS



	DRESDEN
Technische Universität Dresden • 01062 Dresden Institutional Code: D DRESDEN02	
ACADEMIC YEAR(S): 20/20 COURSE OF STUDIES:	
INSTITUTION	
Faculty/Department of	

INSTITUTION	
Faculty/Department of	
ECTS departmental coordinator:	
Phone:	Fax:
E-mail:	

STUDENT		
Name:	First name:	
Date and place of birth:		sex : 🗆 male 🗆 female
Matriculation date:	Matriculation number:	
Tel.:	Fax:	
E-mail:		

Course unit code	Title of course unit	Duration of course unit	Local grade	ECTS Grad	ECTS credits
(1)		(2)	(3)	e (4)	(5)
	to be continued on a separate sheet				
Total numb	per of ECTS Credits				

- ✓ Die Dokumentation der Studienleistungen wird für die Anerkennung an der Heimatuniversität **nach dem Studienaufenthalt** ausgestellt.
- ✓ Es kann erst dann ausgestellt werden, wenn **alle** Leistungsnachweise vollständig vorliegen.
- ✓ Geben Sie auf dem *Transcript of Records* unbedingt ihre **aktuellen Kontaktdaten** an!
- ✓ Abgabe gemeinsam mit allen Leistungsnachweisen bei den Erasmus-Koordinator*innen der Institute

(1) (2) (3) (4) (5) see explanation on back page



Ablauf des Studienaufenthaltes in Dresden

Während des Auslandsaufenthaltes

- ✓ Ende September bzw. Ende März Immatrikulation/ Einschreibung vor Ort in Dresden (durch das Akademische Auslandsamt)
- ✓ Erstellen des Stundenplans mit Hilfe der Vorlesungsverzeichnisse auf den Institutsseiten sowie mit Hilfe des/ der Erasmus-Koordinator*in in Dresden
- ✓ Absprache mit den Dozierenden über Anzahl der zu vergebenden Credits für die jeweilige Prüfungsleistung
- ✓ ggf. Learning Agreement ändern, unterschreiben lassen und die Heimatuniversität informieren



Ablauf des Studienaufenthaltes in Dresden

Gegen Ende des Auslandsaufenthaltes

- ✓ Leistungsnachweise über die erbrachten Prüfungsleistungen von den jeweiligen Dozierenden ausstellen lassen
- ✓ Einreichen der gesammelten Leistungsnachweise bei den Erasmus-Koordinator*innen der einzelnen Institute
- ✓ Erhalt des Transcript of Records erfolgt postalisch (bis spätestens April bzw. Oktober)