# Dresden University of Technology (TUD) Faculty of Languages, Literatures, and Cultures (SLK)

## Examination Regulations for the Consecutive Master's Program in European Languages

Nota bene: The official language of all documents of the Faculty of Languages, Literatures, and Cultures is GERMAN.

The following document is an English translation for which no liability is assumed.

#### As of November 11, 2012

Pursuant to § 34 of the University Law of the Free State of Saxony (Saxon University Law – SächsHSG) of December 10, 2008 (SächsGVBl. S. 900), which was amended last by Article 5 of the law of October 4, 2011 (SächsGVBl. S. 380, 391), University of Technology Dresden enacts the following examination regulations as statutes.

#### **Table of Contents**

#### **Section 1: General Terms and Conditions**

- § 1 Standard time frame (Regelstudienzeit)
- § 2 Structures of examinations
- § 3 Deadlines and dates
- § 4 General admission requirements and admission procedures
- § 5 Types of assessments (Prüfungsleistungen)
- § 6 Combined research papers and other equivalent written papers
- § 7 Academic talks (Referate)
- § 8 Other types of assessments
- § 9 Grading of assessments, determination and weighting of grades, publication of examination results
- § 10 Absence, withdrawal, fraud, violations
- § 11 Passing and failing
- § 12 Free examination attempt
- § 13 Retaking module examinations
- § 14 Transferring credits for years of study, university coursework, and assessments as well as for non-academic qualifications
- § 15 Examination committee
- § 16 Examiners and proctors
- § 17 Purpose of Master's examination
- § 18 Purpose, assignment, submission, assessment and re-submission of Master's thesis
- § 19 Certificate and Master's diploma
- § 20 Invalidity of Master's examination
- § 21 Inspection of examination files

## **Section 2: Subject-Specific Terms and Conditions**

- § 22 Time frame, curriculum, and course load
- § 23 Content, mode, and scope of MA examination
- § 24 Time limit for preparation of Master's thesis
- § 25 Degree of Master of Arts

### **Section 3: Final Provisions**

§ 26 Entry into force and publication

#### **Section 1: General Terms**

## § 1 Standard time frame (Regelstudienzeit)

The standard time frame for the Master's Program in European Languages comprises full-time residence and attendance, self-study as well as the Master's examination.

## § 2 Structure of examination

The Master's examination consists of module examinations as well as the Master's thesis. A module examination concludes a module and, as a rule, consists of several assessments. Assessments are administered continuously throughout the course of the program.

## § 3 Deadlines and dates

- (1) The Master's examination must be taken within the program's standard time frame. A Master's examination that has not been taken within four semesters after the end of the program's standard time frame is considered invalid. A failed Master's examination can only be retaken once within one year. In case of default, the examination is again considered failed. A second retake examination is only possible at the next possible examination date. In the case of another default, the Master's examination is considered irrevocably failed.
- (2) Module examinations are to be taken before the end of the semester specified in the curriculum sequence.
- (3) Dresden University of Technology ensures, by means of the degree requirements and regulations and the courses on offer, that coursework and assessments as well as the Master's thesis can be taken within the fixed time frame. Students are to be informed in time about type, amount, and date of compulsory coursework and assessments, as well as about assignment date and submission deadline of the Master's thesis; simultaneously, they are to be provided with respective retake dates for each module examination.
- (4) During maternity protection and parental leave, deadlines are not to be set, nor are these periods of time counted towards existing deadlines.

# § 4 General admission requirements and admission procedures

- (1) The Master's examination can only be taken by students
- 1. who are enrolled in the Master's program in European Languages at Dresden University of Technology
- 2. who have adduced proof of the subject-specific qualifications required, and
- 3. who have submitted a written declaration regarding Paragraph (4) Clause 3 (Absatz 4 Nr. 3).
- (2) Students are required to register for assessments. Format and deadline of such registrations are set by the examination committee and are published at the beginning of each semester by standard faculty procedure.
- (3) Admission is granted
- 1. to any module examination upon registration for any assessment component of this module examination,
- 2. to the Master's thesis upon request for the assignment of the thesis topic, or in the case of § 18 (3) Clause 5 (§ 18 Abs. 3 Satz 5) concurrent with the assignment of the thesis topic.

- (4) Admission can only be denied
- 1. if the requirements listed in Paragraph (1) (Absatz 1) or the rules of procedure according to Paragraph (2) (Absatz 2) are not met, or
- 2. if the required records and files are incomplete
- 3. if the student has irrevocably failed an assessment required for the completion of the Master's Program in European languages.
- (5) Admission is decided upon by the examination committee. The decision can be made public.

#### § 5

## Types of Assessments (Prüfungsleistungen)

- (1) Assessments are to be taken in the form of
- 1. Combined research papers and other equivalent written papers (§ 6),
- 2. Academic Talks (§ 7) and/or
- 3. Other assessments (§8).

Written assessments based on the multiple-choice format are not admissible.

- (2) Coursework and assessments are to be done in German. Provided foreign-language qualifications are gained in the module, coursework and assessments can also be done in the respective language depending on the type of assignment.
- (3) Should the student adduce credible evidence of being entirely or partially incapable of taking certain assessments due to chronic or permanent physical disability or chronic illness, respectively, then they will be granted an extension or will be permitted to take equivalent assessments in another form. To this end, the student may be required to produce a medical certificate, or, in critical cases, a state-certified doctor's medical certificate ("amtsärztliches Attest").
- (4) Should the student adduce credible evidence of not being able to take assessments as required due to being the sole provider of their own children under age 14, the chair of the examination committee can, upon receipt of a respective official request, grant permission to the student to take their assessments in an equivalent format. The selection of this format is made by the chair of the examination committee in consultation with the examiner in charge and in all dutiful discretion. Appropriate modes for offsetting the student's disadvantage include e.g. extensions of deadlines, work interruptions, use of other media, use of other examination rooms inside the university, or another examination date entirely.

#### § 6

#### **Combined Research Papers and other equivalent written papers**

- (1) Combined research papers are intended to prove the student's competence in analyzing and working out research questions within a limited period of time based on the pertinent literature and on further relevant work materials, and in presenting, reflecting on, and contrasting the theories and methods gleaned from their research. Furthermore, the student is supposed to demonstrate that he or she can render and discuss contents and results in a cogent manner as well take a stance of their own. Other equivalent written papers, i.e. term papers, are of the same credit value as combined research papers. Combined research papers are also used to ascertain as to whether the student is familiar with the basic techniques of academic practice.
- (2) Combined research papers and other equivalent papers whose successful completion is a requirement for continuation in the program, must, as a rule but at least in the case of a student's last possible retake exam be graded by two examiners. The grade is calculated from the mean of the individual assessments. The grading period shall not exceed four weeks.
- (3) Combined research papers and other equivalent papers may, as a maximum, be based on 180 hours of work. The specific workload is laid down in the respective module descriptions.

### **Academic Talks (Referate)**

- (1) Academic talks are used to prove the student's competency in processing specific research questions and in presenting them.
- (2) Academic talks are, as a rule, graded by the instructor who is charge of the class in which the talk was assigned and was held. § 6, Paragraph (1), Clauses 1 and 2 (§ 6 Abs. 2 Satz 1 und 2) hold accordingly.
- (3) Main contents and results of academic talks are to be recorded in an assessment report ("Protokoll"). The result shall be made available to the student immediately following his/her academic talk.

#### § 8

## Other types of assessments (Sonstige Prüfungsleistungen)

- (1) The student shall take the required assessments by means of other controlled assessments ("other types of assessments") which are graded on the basis of the same standards and which are listed explicitly in the module descriptions, including their workload as well as the time expenditure expected, as the case may be. Other types of assessments are: reports, job-oriented copy editing assignments, paper proposals (Exposés), colloquiums, short academic talks, reading-based assignments, language exams, and argument outlines (Thesenpapiere).
- (2) A report is the documentation of the goals, conduct and results of academic practice. A job-oriented copy editing assignment is a practical assignment in the area of publishing with the goal of a critical, applied reflection of the theoretical foundations previously taught. A paper proposal is the written documentation of the goals, plan of action and predicted results of a research paper. A colloquium is the oral presentation and discussion of the goals, planned execution, and predicted results of an academic paper. A short academic talk is the oral presentation of study topics or specially selected research questions, respectively. Its scope and specific format are set by the assignment. A reading-based assignment is a short paper in which specially selected research questions are worked out with the help of the pertinent secondary literature and other media and materials. A language exam is the written assessment of a student's language skills. An argument outline is the well-founded, poignant delineation of arguments used as the basis for the discussion of specially selected research questions in front of an expert audience.
- (3) For other written assessments, § 6 Paragraph (2) (§ 6 Abs. 2) holds accordingly.
- (4) Other non-written assessments are, as a rule, taken as an individual examination before a committee of no fewer than two examiners (colleague examination) or before a committee of one examiner in the presence of a proctor who is familiar with the subject matter (§ 16). For other non-written assessments, § 7 Paragraph (3) (§ 7 Abs. 3) holds accordingly.

#### § 9

## Grading of assessments, determination and weighting of grades, publishing of examination results

(1) Grades for assessments are determined by the respective examiners. To this end, the following grades are to be used

1 = very good (sehr gut) = excellent performance

2 = good (gut) = far above average performance

3 = satisfactory (befriedigend) = average performance

4 = sufficient (ausreichend) = performance that, despite its deficiencies, still meets the

requirements

5 = not sufficient (nicht ausreichend) = performance that does not hold up to the standard expected due to significant deficiencies

In order to differentiate further, individual grades can be raised or reduced by 0.3 to intermediate values; however, the grades of 0.7, 4.3, 4.7, and 5.3 are not admissible. An individual assessment is merely graded as "pass" or "no pass" (ungraded assessment) if the corresponding module description provides for this exception. Further determination of grades is not affected by assessments graded with "pass"; ungraded assessments graded with "no pass" enter the further determination of grades by way of a grade of 5 (not sufficient).

(2) The overall module grade is calculated by forming the average of the grades for the module's individual assessments as weighted in accordance with the module description. Only the first digit behind the point is taken into account; all other digits are canceled without any rounding.

The following module grades are to be assigned:

for an average of up through 1.5 = very good (sehr gut), from 1.6 through 2.5 = good (gut), from 2.6 through 3.5 = satisfactory (befriedigend), from 3.6 through 4.0 = sufficient (ausreichend), from 4.1 = not sufficient (nicht ausreichend).

- (3) Exceptionally, a module assessment can be assigned a score of "pass" or "no pass" (ungraded module assessment) if the module description provides thus, including the necessary prerequisites. Further calculation of grades remains unaffected by ungraded module assessments.
- (4) For the Master's examination, an overall grade is determined. In the weighted determination of this overall grade, the grade for the Master's thesis is counted three times and the module grades are counted once according to § 23 Paragraph (1) (§ 23 Abs. 1). For the resulting grades, Paragraph (2) Clauses 2 and 3 hold accordingly.
- (5) The overall grade of the Master's examination is, based on the legal provisions in force, additionally issued as a relative grade in accordance with the ECTS grading scale.
- (6) Information about how to access their examination results is to be published and made available to students by standard faculty procedure.

## § 10

### Absence, withdrawal, fraud, violations

- (1) An assessment will be regarded as graded "not sufficient" (5.0) or "no pass", respectively, if the student has missed a compulsory scheduled examination without any severe reason or if they have canceled it without any severe reason. The same holds if the assessment has not been taken within the time limit required.
- (2) The reason adduced for cancelation or absence has to be reported immediately in writing to the examination office (Prüfungsamt) and has to be supported by credible proof. In the case of illness of the student, a medical certificate or a certified physician's medical certificate (amtsärztliches Attest) may be required. As far as compliance with deadlines for first-time registration for examinations, retake examinations, reasons for the absence from examinations, and administrative processing deadlines for examinations are concerned, the illness of a student is equivalent to the illness of a child for whom the student is the sole provider. If the reason is accepted, a new date for the assessment will be scheduled. In this case, already existing assessment results on record are to be credited and taken into account. Approval of a cancelation and acceptance of reasons for the student's absence are in the jurisdiction of the examination committee.
- (3) If the student attempts to change the result of their assessments through fraud or use of aids that have not been permitted, the assessment concerned receives the grade of "not sufficient" (5.0). Accordingly, ungraded assessments are graded "no pass." Students disturbing the orderly conduct of a scheduled examination can be excluded from the continuation of the assessment by the respective examiner or proctor; in such a case, the assessment receives the grade of "not sufficient" (5.0) or "no pass", respectively.

- (4) In severe cases and in the case of plagiarism, the examination committee can exclude the student from the completion of further coursework, consequentially leading to removal from the register of students ("Exmatrikulation").
- (5) Paragraphs (1) through (4) (Absätze 1 bis 4) hold for the Master's thesis, accordingly.

#### § 11

#### **Passing and failing**

- (1) A module examination has been passed if the module grade is at least one of "sufficient" (4.0) or if the ungraded module examination has been evaluated as "pass." If the module examination has been passed, the ECTS credit points (Leistungspunkte) assigned to the module by the module description have been earned.
- (2) The Master's examination has been passed if the module examinations according to § 23 Paragraph (1) (§ 23 Abs. 1) have been passed and the Master's thesis has received the minimum grade of "sufficient" (4.0).
- (3) A module examination has not been passed/failed if the module grade is lower than "sufficient" (4.0) or if the ungraded module examination has been assessed as "no pass." A module examination consisting of several assessments has also not been passed in the first attempt if it is certain that according to § 9 Paragraph (2) (§ 9 Abs. 2), a module grade of at least "sufficient" (4.0) can mathematically not be achieved anymore.
- (4) A module examination has irrevocably not been passed if the module grade is not at least one of "sufficient" (4.0) or the ungraded module examination has been assessed as "no pass" and its retake is not possible anymore. The Master's thesis has irrevocably not been passed if it has not at least received a grade of "sufficient" (4.0) and a retake is not possible anymore.
- (5) A Master's examination has not been passed or not been passed irrevocably, if either a module examination or the Master's thesis has not been passed or not been passed irrevocably. § 3 Paragraph (1) remains unaffected.
- (6) If the student has not passed a module examination or if their Master's thesis has been assessed as lower than "sufficient" (4.0), the student will be informed as to whether and to what extent, as the case may be, as well as in what period of time the respective item can be retaken.
- (7) If the student has not passed the Master's examination, they will, upon request and upon proof of corresponding evidence as well as of the certificate of de-registration from university, be issued an official transcript which contains the examination components taken and their scores, as well as the examination components still missing, accordingly, and which shows that the Master's examination has not been passed.

#### **& 12**

### Free examination attempt

- (1) If the respective admission requirements are met, module examinations can also be taken before the semester they are scheduled for in the curriculum sequence (Appendix 2. MA Program Requirements and Regulations) (free examination attempt).
- (2) For improvement of grades, module examinations or assessments with grades of no lower than "sufficient" (4.0) can, upon request, be retaken once by way of the free examination attempt at the earliest regularly scheduled examination date. In these cases, the better grade counts. Format and deadline for the request are fixed by the examination committee and are published according to standard faculty procedure.

If the next regularly scheduled examination date or the submission deadline for the request have lapsed, improvement of grades is not possible anymore. Assessments graded as no lower than "sufficient" (4.0) will upon request be transferred for grade improvement in a module retake examination.

- (3) A module examination not passed in the free examination attempt is considered not taken. Credit for assessments with a grade of no lower than "sufficient" (4.0) is transferred to the following examination procedure. If the option of improvement of grades is made use of according to Paragraph (2) (Absatz 2), credit for the better grade will be transferred.
- (4) On top of § 3 Paragraph (4) (§ 3 Abs. 4), times of interruption of study due to long-term illness on the part of the student or due to the student's being the predominant provider for a child, as well as study stays abroad are also not counted towards the standard time frame when the free examination attempt ruling is applied.

#### § 13

#### **Examination retakes of module examinations**

- (1) Failed module examinations can only be retaken once within a period of one year following the completion of the first examination attempt. This period of time commences with the date of publication of the first-attempt failure of the module examination. After the end of this period of time, failed module examinations are again considered "not passed."
- (2) A second retake examination can only be administered at the next possible scheduled examination date. Following that, the module examination is considered irrevocably failed. Another retake examination is not admissible.
- (3) The retake of a failed module examination that consists of several assessments only comprises those assessments that have not received a minimum grade of "sufficient" (4.0) or "pass."
- (4) The retake of a passed module examination is only admissible in the case governed by § 12 Paragraph (2) (§ 12 Abs. 2) and comprises all assessments.
- (5) Failed attempts of the module examination from the same or from other programs of study are transferred.

#### § 14

# Transferring credits for years of study, coursework, and assessments as well as for non-academic qualifications

- (1) Credits for years of study, coursework, and assessments are transferred without any comparability check if they have been earned in the same program of study in the Federal Republic of Germany.
- (2) Non-academic qualifications as well as years of study, coursework, and assessments that do not fall under Paragraph (1), will, upon official request, be transferred provided they are of equivalent value. Equivalency is given if content, scope, and requirements essentially match those of parts of the Master's Program in European Languages at Dresden University of Technology (TU Dresden).

To this end, a holistic appraisal and evaluation is to carried out rather than a schematic comparison. In the process of transferring credits for years of study, coursework, and assessments completed outside of the Federal Republic of Germany, compliance is to be observed with the Lisbon convention of November 11, 1997, with the equivalency agreements approved by the Conference of Secretaries of Culture (KMK, Kultusministerkonferenz) and the Conference of University Presidents (HRK, Hochschulrektorenkonferenz) as well as with arrangements in the framework of university cooperation agreements. Non-academic qualifications can only replace up to a maximum of 50% of the coursework of the program.

- (3) If, in accordance with Paragraph (2), credit for coursework and assessments or for qualifications gained outside university is transferred, years of study are also credited ex officio. Grades are to be transferred insofar as the grading systems are comparable; they are to be taken into account in the calculation of resulting grades. In the case of incomparable grading systems, a reference of "pass" is included; the grades are not taken into account in any further calculations of grades. Marking transfer of credits on the diploma is admissible
- (4) Crediting is carried out by the examination committee. The student has to produce the required transcript records and documents. Crediting of years of study, coursework, and assessments is processed ex officio according to Paragraph (1).

#### § 15

#### **Examination committee**

- (1) For the MA Program in European Languages, an examination committee is to be formed for the conduct and organization of examinations as well as for the tasks assigned by the examination regulations. The committee consists of four university professors, one research assistant as well as two students. With the exception of the student members, the term of office amounts to three years. The term of office of the student members is one year.
- (2) The chairperson of the committee, his or her deputy as well as further members and their deputies are appointed by the faculty council of the Faculty of Linguistics, Literature, and Culture; student members are nominated by the council of student representatives (Fachschaftsrat). As a rule, the chairperson is in charge of the examination committee's business proceedings.
- (3) The examination committee ensures compliance with the rules of the examination regulations. It regularly reports to the faculty about observations regarding time periods needed for examinations and coursework, including actual preparation time of the Master's thesis, as well as regarding the assignment of module and overall grades. The reports are to be made transparent in suitable form by Dresden University of Technology. The examination committee makes proposals for reforms of examination regulations, program requirements and regulations, module descriptions, and curriculum sequence.
- (4) Negative decisions must be communicated in writing to the student in question, stating the reasons; advice on the right to appeal shall be attached. In its function as the examining authority, the examination committee decides appeals in due time and subsequently issues its decision statements.
- (5) The members of the examination committee are entitled to being present during the various types of assessments.
- (6) The members of the examination committee and their deputies are subject to official duty of confidentiality. If not public employees such duty, they are to be committed to confidentiality by the chairperson.
- (7) The examination committee's decisions are the basis for the examination office's work in organizing examinations and managing examination records and files.

## § 16

### **Examiners and Test Proctors**

- (1) Persons eligible to be appointed examiners are university professors as well as other persons with legal university examination authorization in accordance with Saxon state law and if no compelling reasons require any deviation with autonomous university teaching authorization in the subject area that the assessments or the Master's thesis are part of.
- (2) The student may propose a thesis advisor for their Master's thesis as well as examiners for their oral examinations. This proposal does not imply any entitlement.
- (3) The names of the examiners are to be announced to the student in due time.
- (4) For examiners and proctors, § 15 Paragraph (6) (§ 15 Abs. 6) holds accordingly.

## § 17 Purpose of the Master's Exam

(1) Passing the Master's Exam represents the Program's degree qualification for entry into professional life. The Master's Exam is used to ascertain that the student has the ability to perform a systematic, diachronic, synchronic, and pragmatic analysis of European languages in line with the concentrations chosen, that the student can recognize and identify processes of language area exploration, language change, language systems, speech acts as well as language and culture transfer, and, in doing so, is able to avail themselves of scientific methodology.

#### § 18

## Purpose, assignment, submission, grading, and re-submission of Master's thesis

- (1) The Master's Thesis is used to show that the student is capable of working out subject matter-specific problems in due time, independently, and using scientific methodology.
- (2) Persons eligible to be Master's Thesis advisors are professors or other such persons with legal university examination authorization in accordance with Saxon University Law, so long as they are members of the Faculty of Languages, Literatures and Cultures at Dresden University of Technology. The selection of an external MA thesis advisor with legal university examination authorization requires approval from the chairperson of the examination committee.
- (3) The assignment of the topic for the Master's thesis is made by the examination committee. Topic and time of assignment are to be put on record. The student may make suggestions for topics. Upon official request from the student, timely assignment of the topic for the Master's thesis is effected by the examination committee. The topic is assigned, at the latest, at the beginning of the semester that follows the completion of the last module examination.
- (4) The topic can be returned only once and only within a period of two months after its assignment. However, returning a topic in the case of a re-submission of the Master's thesis is only admissible if the student has not already made use of this option in the completion of their first thesis.
- (5) The Master's thesis can also be completed in the form of a group work paper if the individual contribution proposed for credit as the student's Master's thesis can be clearly distinguished and graded based on indication of sections, pages, and other objective criteria that allow for clear delimitation, and if the requirements of Paragraph 1 (Abs. 1) are fulfilled.
- (6) The Master's thesis has to be submitted to the examination office by the specified due date in the form of three typed-up and bound copies as well as in digital text form on CD. The date of submission has to be put on record. In suitable cases, in consultation with the thesis advisor, or upon official request to the examination committee, the Master's thesis can be drafted in English, French, Italian, Polish, Russian, Spanish, or Czech. Upon submission, the student has to declare in writing whether they have completed their thesis or in the case of a group work paper, their specially marked contribution to the thesis autonomously and with no recourse to sources and aids other than listed.
- (7) The Master's thesis is to be graded independently by two examiners according to § 9 Pararaph (1) Clauses 1 through 3 (§ 9 Abs. 1 Satz 1 bis 3). The Master's thesis advisor is to be one of the two examiners. The grading procedure shall not exceed four weeks.
- (8) The assessment of the Master's thesis is calculated from the mean of the two examiners' grades. If, in the case of the MA thesis's acceptance, the two examiners' grades diverge by more than two intermediate grades, then their mean is to be used so long as both examiners agree. If that is not the case, the examination committee may solicit the opinion of a third examiner, in which case the assessment of the thesis is made from the average of all three assessments. § 9 Paragraph (2) Clauses 2 and 3 (§ 9 Abs. 2 Satz 2 und 3) hold accordingly.
- (9) Should one examiner have graded the Master's thesis with at least "sufficient" (4.0), the other with "not sufficient" (5.0), then the examination committee solicits another assessment. The latter decides on the acceptance or rejection of the thesis. If the thesis is considered accepted, then the grade for the thesis is calculated as a mean of the assessments voting for the acceptance of the paper. § 9 Paragraph (2) Clauses 2 and 3 (§ 9 Abs. 2 Satz 2 und 3) hold accordingly.

(10) The Master's thesis can be re-submitted once within the following one year if it has received a grade of lower than "sufficient" (4.0)

## § 19 Certificate and Master's Diploma

- (1) A certificate of the passed Master's examination is to be awarded to the student in short order, if possible within four weeks. The certificate shall include the module assessments pursuant to § 23 Paragraph (1) (§ 23 Abs.1), the topic of the Master's thesis, its grade and the name of the thesis advisor as well as its overall grade. Upon request from the student, the result of additional module examinations and the duration of the period of study for the Master's program may be included on the certificate, and should legal provisions allow for it, the respective examination year's grades (grade curve, ranking of student) may be issued on a supplementary sheet to the certificate. The grading of the individual assessments is shown in an attachment to the certificate.
- (2) Concurrently with the Master's examination certificate, the student is conferred the Master's Degree diploma with the date of the certificate. It certifies the conferral of the Master's degree. The Master's Degree diploma is signed by the President of the University ("Rektor") and by the chairperson of the examination committee and bears the seal of the university. In addition, the student is handed English translations of the diplomas and of the certificate.
- (3) The certificate bears the date of the day that the last examination component was completed pursuant to § 11 Paragraph (2) (§ 11 Abs. 2). It is signed by the chairperson of the examination committee and furnished with the seal of Dresden University of Technology.
- (4) Dresden University of Technology issues a Diploma Supplement (DS) according to the "diploma supplement model" of the European Union / European Council / UNESCO. The description of the national education system (DS section 8) is to use the text agreed upon by the KMK (Conference of Secretaries of Culture of the States) and HRK (Conference of University Presidents) in the version as amended and valid at the time.

# § 20 Invalidity of the Master's Examination

- (1) If the student has committed fraud during one of his/her assessments and if this fact comes to light only after the awarding of the certificate, then the grading of the assessment can be adjusted pursuant to § 10 Paragraph (3) (§ 10 Abs. 3). The module examination can then be declared "not sufficient" (5.0) and the Master's examination "not passed", as the case may be. The same holds for the Master's thesis.
- (2) If the requirements for taking the module examinations have not been fulfilled without any intention of cheating about this fact on the part of the student, and if this fact comes to light only after the certificate has been awarded, then this defect is remedied by the student's passing the module examination. If the student has deliberately effected the illegal completion of a module examination, then the module examination can be declared "not sufficient" (5.0) and the Master's examination "not passed". The same holds for the Master's thesis, accordingly.
- (3) Before each decision, the student should be heard in the matter.
- (4) The incorrect certificate is to be withdrawn and a new one awarded as the case may be. Together with the incorrect certificate, the Master's Degree diploma and the Diploma Supplement are to be withdrawn as well, if the Master's examination has been declared "not passed" due to fraud. After a period of five years, a decision according to Paragraph (1) (Absatz 1) and Paragraph (2) Clauses 2 or 3 (Absatz 2 Satz 2 oder 3) is not admissible anymore.

## § 21 Inspection of examination files

Upon request, the student is, after a reasonable period of time, granted inspection of their written examination papers, the corresponding examiners' assessments, and the assessment reports.

### Section 2: Subject-matter-specific terms

#### § 22

## Time frame, curriculum, and course load

- (1) According to § 1, the standard time frame for this program of study is four semesters.
- (2) The Program is set up in modules and concludes with the Master's thesis.
- (3) Successful completion of the Program is equivalent to earning 120 ECTS credit points for modules as well as Master's thesis.

#### § 23

## Content, Mode, and Scope of Master's Examination

- (1) The Master's examination comprises all module examinations from the compulsory block and those of the modules selected from the elective block, as well as the Master's thesis.
- (2) The modules of the compulsory section include:
- 1. the project module
- 2. academic practice
- 3. the academic talk
- (3) The elective section comprises:
- 1. the modules of
  - (a) language history
  - (b) language areas and systems
  - (c) speech act theory
  - of which students must choose one,
- 2. the modules of
  - (a) complementary module about language history
  - (b) complementary module about language areas and systems
  - (c) complementary module about speech act theory,
  - of which students must choose one,
- 3. the modules of
  - a) extension module to language history
  - b) extension module to language areas and systems
  - c) extension module to speech act theory,
  - of which the student must choose one,
- 4. the concentration in French with the modules of
  - a) French Breakthrough I
- b) French Waystage II
- c) French Threshold I
- d) French Threshold II
- e) French Vantage I
- f) French Vantage II
- g) French Effective Proficiency I
- h) French Effective Proficiency II
- i) French Mastery,

three of which must be chosen by the student, as well as

- 5. the concentration in Italian with the modules of
  - a) Italian Breakthrough I
  - b) Italian Waystage II
  - c) Italian Threshold I
  - d) Italian Threshold II
- e) Italian Vantage I
- f) Italian Vantage II
- g) Italian Effective Proficiency I
- h) Italian Effective Proficiency II
- i) Italian Mastery,

three of which must be chosen by the student, as well as

- 6. the concentration in Spanish with the modules of
  - a) Spanish Breakthrough I
  - b) Spanish Waystage II
  - c) Spanish Threshold I
  - d) Spanish Threshold II e) Spanish Vantage I

  - f) Spanish Vantage II
  - g) Spanish Effective Proficiency I
- h) Spanish Effective Proficiency II
- i) Spanish Mastery,

three of which must be chosen by the student.

A concentration is to be selected from Numbers 4 through 6.

- 7. The concentration in Polish with the modules of
  - a) Polish Breakthrough I
- b) Polish Waystage II
- c) Polish Threshold I
- d) Polish Threshold II
- e) Polish Vantage I
- f) Polish Vantage II
- g) Polish Effective Proficiency
- h) Polish Effective Proficiency
- i) Polish Mastery,

three of which must be chosen by the student, as well as

- 8. the concentration in Russian with the modules of
  - a) Russian Breakthrough I
  - b) Russian Waystage II
  - c) Russian Threshold I
  - d) Russian Threshold II
  - e) Russian Vantage I
  - f) Russian Vantage II
  - g) Russian Effective Proficiency I
  - h) Russian Effective Proficiency II
- i) Russian Mastery,

three of which must be chosen by the student, as well as

- 9. the concentration in Czech, with the modules of
  - a) Czech Breakthrough I
  - b) Czech Waystage II
  - c) Czech Threshold I
  - d) Czech Threshold II
  - e) Czech Vantage I
  - f) Czech Vantage II
  - g) Czech Effective Proficiency I
  - h) Czech Effective Proficiency II
  - i) Czech Mastery,

three of which must be chosen by the student. A concentration is to be selected from Numbers 7 through 9.

- (4) The respective assessments required and assigned to each module, their types and their formats are laid down in the module descriptions. Content of the assessments is, unless otherwise specified in the module descriptions, the content and competencies to be acquired as specified in the module.
- (5) The student can take assessments on top of and beyond those modules required by Paragraph (1) (Abs. 1) (Extra Modules). These modules are extra option classes to be selected and taken from the entire set of modules on offer at Dresden University of Technology or at any collaborating college or university. They are not taken into consideration in determining student workload. They are not considered in the calculation of the overall grade, but can, upon request, be made part of and displayed on the certificate.

#### Time limit for preparation of Master's Thesis

Preparation time for the Master's Thesis is 17 weeks; this is equivalent to 20 ECTS credit points. Topic, assignment of topic, and scope of the Master's Thesis are to be limited by the advisor in such a way that the deadline for submission of the MA thesis can be met. By way of an exception, the examination committee can in individual cases, upon request stating reasons, extend the deadline – by 15 weeks maximum; the number of ECTS credit points remains unaffected by this.

#### § 25

## **Master's Degree**

If the Master's Examination has been passed, the academic degree of "Master of Arts" (abbreviation: M.A.) is conferred.

#### **Section 3: Final Provisions**

### § 26

## **Entry into Force and Publication**

These examination regulations come into force as of October 1, 2008, and are published in the Official Announcements of Dresden University of Technology ("Amtliche Bekanntmachungen der Technischen Universität Dresden").

Drawn up on the basis of the Senate decision of Dresden University of Technology from April 9, 2008, on the basis of the approval from the President's Office from December 1, 2009, and on the basis of the faculty council decision of the Faculty of Languages, Literatures, and Cultures from October 17, 2012.

Dresden, November 11, 2012

The President of Dresden University of Technology

Prof. Dr.-Ing. habil. DEng/Auckland Hans Müller-Steinhagen