



**Please find enclosed important
information regarding your admission**

- ⇒ Registering for enrolment
- ⇒ Checklist for beginning your studies
- ⇒ Information about health insurance
- ⇒ Invitation to the Information Day
- ⇒ Campus map



Registering for enrolment

Please register for an enrolment appointment by 16th September 2019 using the following link:

<https://tu-dresden.de/studium/vor-dem-studium/internationales/registration/view#formedit>

You will receive a confirmation email with the specific date and time once you submit the online registration form.

To be done before enrolment:

Before the enrolment date, please pay the semester fee in full and take out valid health insurance. (See the checklist and information on health insurance).

Documents to be presented:

Please bring to the enrolment appointment all documents listed on your letter of acceptance. This will ensure that you are able to take your student ID with you straight away.

The form "student registration" will be made available for you on the selma portal in the next weeks. You will receive an e-mail notification as soon as the document has been uploaded.

Late Arrival

In case you cannot make it to the proposed appointment due to delays in issuing your visa, you may still begin your studies up to one month after the semester has begun.

In this case, please come to our service point during our opening hours in order to enrol:

International Office
Office building Strehlener Str. (BSS)
6th floor, room 671
01062 Dresden

Opening times:
Tuesday, Thursday
09:30 - 11:30 am
13:00 - 15:30 pm



Checklist for beginning your studies

To be taken care of BEFORE you leave your home country:

- In general, Non-EU nationals have to apply for a student visa at the German embassy or consulate as soon as possible. You can find an overview of visa requirements and exemptions at the homepage of the [Federal Foreign Office](#).
- If you want to live in a dormitory, apply to the [Studentenwerk Dresden](#) for a room as soon as possible. For your arrival in time we recommend a rental agreement from March 16th / September 16th. Please be aware that you can get the key only on certain days (check the confirmation letter of the Studentenwerk). If necessary book a room in a hostel/hotel until the day you will receive the key to your room. Please be aware: Due to capacity reasons in winter semester PhD students very often don't get a room in a dormitory.
- For information about rooms in shared flats (WGs) and the housing market, go to our website ([Information A-Z](#)).
- Please bring enough cash money (about 800 – 1000 EUR) and all of the documents listed in your acceptance letter (originals).
- If you have further questions about the city of Dresden and TU Dresden itself, you can contact our regional ambassadors: <http://tu-dresden.de/regionalbotschafter>

To be taken care of AFTER your arrival in Dresden:

1. Accommodation in a dormitory

- You can find the procedure of how to pick up the key to your dorm room after your arrival on the confirmation letter of the Studentenwerk (Zusage Wohnheimplatz).

2. Registration at Residents' Office of the city of Dresden / Bürgerbüro (if possible, to be taken care of before enrolment)

- Please make sure that you register within one week after your arrival in Dresden.
- Required documents for registration:
 - passport or personal ID
 - your rental agreement or an exact permanent address in Dresden
 - so called "[Wohnungsgeberbestätigung](#)" signed by your landlord
- Address of the central Registration Office: Theaterstraße 11 (close to Postplatz)
www.dresden.de/de/rathaus/dienstleistungen/buergerbueros.php

3. Opening a bank account at a bank or the Sparkasse (national savings bank) (if possible to be taken care of before enrolment)

- Required documents for opening a bank account:
 - passport or personal ID
 - confirmation of registration from the Residents' Registration Office
 - acceptance letter or enrolment certificate of TU Dresden.

4. Semester fee

- For enrolment all students must pay a semester fee (approx. 280 EUR). This is also required of non-degree students (e.g. ERASMUS) and students doing a double degree at TU Dresden. (Please note that you cannot pay cash in the International Office. The semester fee can be paid via bank transfer. A cash deposit is possible at Commerzbank).
- The semester fee is not a tuition fee, but a contribution for the services of the Studentenwerk (student services) and the Studierendenschaft (student council), and for your public transportation ticket for one semester.
- You can find more information and the exact amount on our [website](#). New students can transfer the semester fee until shortly before the appointment for their personal enrolment. **Exception:** New students in courses with restricted admission (**Numerus Clausus**) receive information on the payment deadline with their admission letter.

5. Health insurance policies

- For enrolment at a university in Germany, you have to provide a proof of health insurance. Please find all information on the attached **information sheet about health insurance for international students**.

6. Enrolment at the TU Dresden International Office

- Please check your acceptance letter for dates, opening hours, and the list of documents to bring for enrolment.
- After having completed all these formalities (see points 1 to 5 above), you will receive your student ID card at the International Office as part of an information event.

7. Registration with the Immigration Matters Department (Ausländerbehörde)

- Foreign students from non-EU countries (third countries) are required to apply to the Immigration Matters Department for a residence permit within 3 months after their arrival in the Federal Republic of Germany (not later than 7 weeks before expiration of the current visa).
- Foreign students from EU-member countries do not need to apply to the Immigration Matters Department for a residence permit.
- Address: Theaterstraße 13 (close to Postplatz) / service point www.dresden.de (city & council->foreigners in Dresden)

8. Accident and liability insurance

- Students at TU Dresden are already insured against accidents during activities related to their studies. This coverage also includes participation in university sports.
- However, the university is not liable for injuries to persons or property that *you* may cause. Purchasing private liability insurance is, therefore, highly recommended.

Please be aware of the additional information on our website

https://tu-dresden.de/studium/vor_dem_studium/internationales



Information about health insurance for international students

For enrolment at a university in Germany, you have to provide a proof of health insurance. According to government regulations, you must hold a **statutory health insurance** policy until the age of 30 years. Examples for a statutory health insurance: AOK, TK, IKK, BARMER, DAK, KKH. You can find a list of all statutory health insurance companies here: <https://www.krankenkassen.de>.

Please take care about your health insurance before the enrolment at the International Office! (You need the letter of admission.)

Travel health insurance cannot be accepted (a purchased travel health insurance would only be valid for the duration of your journey to Dresden).

Following students don't need a statutory health insurance

- **Students from EU-Countries**

Normally you have the European Health Insurance Card (EHIC) from your home country, which is accepted in Germany. For enrolment please present the card and a copy of both sides of the card. If you do not have this insurance in your home country, you need to take out a statutory health insurance in Germany.

- **Students with a private german health insurance**

If you have a private health insurance (through an exchange program or for another reason), you need to obtain a certificate from a statutory insurer in Germany **releasing** you from your legal health insurance obligation. You have to present this certificate of exemption (*Befreiung von der Versicherungspflicht*) at the International Office. To obtain this certificate, you have to contact a statutory insurance agency.

Please note: In that case you will not be able to change to a statutory health insurance at any time during your studies in Germany.

Please check exactly which medical costs your private insurance will cover. Treatment for pre-existing conditions for example (that began before the start of the insurance policy) is usually not covered by private insurers. Some private insurance companies offer travel health insurance, which only cover dental care up to a certain cost limit. Preventative care is potentially not covered.

- **Students in preparatory course/DSH course, students older than 30 years and doctoral students of TUD:**

You must either take out a voluntary policy with a statutory insurer (please consult a statutory health insurance company) or choose a private health insurance policy. Before you choose a private health insurance, please check the insurance policy to know which medical costs the private insurance will cover, and which ones it will not cover. Not all private insurances are accepted by the foreigners' registration office.

A list of private health insurances can be found under:

<https://www.krankenkassen.de/private-krankenversicherung/pkv-liste/> (website in German)



Invitation to the Information Day

We hereby invite you to the Information day of the International office. You will meet many important people and organizations on this day that will help you to study successfully at TU Dresden. Above all, the tutors will support you at the start of your studies. It is therefore highly recommended that you attend all the following events.

When? Monday, 7th October 2019, 1:00 p.m. - 5:00 p.m.

Where? To be announced

1:00 p.m. Information Desks

1:30 p.m. Welcome Meeting

For a successful start of your studies we provide you with required and useful information

**2:30 p.m. First Meeting with your tutor and guided tour
of the campus and your faculty**



8.-11.10. Second tutorial and Orientation Day of your faculty
















⚠ *Students in English taught master programmes have special contact persons and Welcome Meetings, which will be communicated at the latest on the Information Day.

For additional information, please visit our website:
<http://tu-dresden.de/international/tutor>



Hauptcampus

- | | | | |
|---|---|---|---|
| APB Andreas-Pfitzmann-Bau | DRU Drude-Bau | M13 Alte Mensa, Festsaal
Dülferstraße | TIL Tillich-Bau |
| ABS August-Bebel-Str.,
Hörsaalgebäude | E03 Ludwig-Ermold-Str. 3 | MER Merkel-Bau | TOE Toepler-Bau |
| ASB Andreas-Schubert-Bau,
PIZ Patent-Informationen-
zentrum, ASB Containerlabor | FAL Falkenbrunnen | MIE Mierdel-Bau | TLZ Technische Leitzentrale |
| B69 Bergstraße 69 | FOE Fritz-Foerster-Bau | MOH Mohr-Bau (Experimentalbau) | TRE Trefftz-Bau |
| BAR Barkhausen-Bau | FRE Walter-Frenzel-Bau
(Versuchshalle) | MOL Mollier-Bau | VG1 Verwaltungsgebäude 1,
Campusbüro Uni mit Kind |
| BER Berndt-Bau | FVZ Fahrzeugsversuchszentrum | MÜL Müller-Bau | VG2 Studentenrat, tuuwi,
Haus der Jugend |
| BEY Beyer-Bau | GER von-Gerber-Bau | N60 Sportkomplex | VG3 Verwaltungsgebäude 3
von-Mises-Bau |
| BIN Binder-Bau | GLB Günther-Landgraf-Bau | NEU Neuffer-Bau | VMB VVT-Halle |
| BIO Biologie | GÖR Görges-Bau mit
ALTANA-Galerie | NÜR LEONARDO-BÜRO SACHSEN,
WELCOME-CENTER | VVT VVT-Halle |
| BSS Bürogebäude Strehle-
ner Straße: | HAL Hallwachsstr. 3 | PAU Walther-Pauer-Bau | W07 Verwaltungsgebäude |
| Zentrale Studienberatung, Imma-
trikulationsamt, Akademisches
Auslandsamt, Career Service;
Dezernate: Finanzen und Beschaffung,
Personal, Zentrale Angelegenheiten,
Planung und Organisation, Studium
und Weiterbildung | HEI Heidebroek-Bau
(Virtuelles Zentrum) | POT Gerhart-Potthoff-Bau | W48 Wiener Str. 48 |
| BZW Bürogebäude Zellescher Weg | HEM Walther-Hempel-Bau | REC Recknagel-Bau | WEB Weberplatz 5,
Theater „die Bühne“ |
| CHE Chemie/Hydrowissenschaften | HÜL Hülße-Bau | REK Rektorat | WHB Werner-Hartmann-Bau,
Technikum |
| | HSZ Hörsaalzentrum | S7A Institutsgebäude | WIL Willers-Bau |
| | JAN Jante-Bau | SCH Georg-Schumann-Bau | Z21 Zellescher Weg 21 |
| | KÖN König-Bau | SE1 Seminargebäude 1 | Z41 CIPSEM |
| | KRO Hermann-Krone-Bau | SE2 Seminargebäude 2 | ZEU Zeuner-Bau |
| | KUT Kutzbach-Bau | SEM Baustofflabor | ZIN Zentrum Integrierte
Naturstofftechnik |
| | M05 Verwaltungsgebäude | STA Stadtgutstr. 10 | |
| | M07 Graduiertenakademie | TEX Textilmaschinenhalle | |

-  Sächsische Landesbibliothek – Staats- und Universitätsbibliothek (SLUB)
-  TUD-Information
-  Grüner Seminarraum
-  Bücherzelle
-  Mensa
-  TU-Was-Pfad
-  Cafeteria
-  Spielplatz
-  Grill-Cube
-  Tischtennis
-  Sporthalle
-  Beach-Volleyball
-  Haltestellen der Bus- und Bahnlinien
-  Studentenclub
-  SZ-Bike-Station

100m



Campus Navigator
Detaillierte Karten mit Gebäude-
informationen, Belegungsplänen u. v. m.
auch zu den Teilcampussen
<https://navigator.tu-dresden.de>