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Chair of Nanoelectronics / Study Advisor

Ms. Denise Hartfiel
Examination Office

Exam Tutorial Nanoelectronical Systems (M.Sc.)

January 12, 2026

Agenda:

- Exam registration
- Cancellation and withdrawal
- Retake module exams
- General deadlines
- Questions



Exam registration on SELMA (not to be confused with registration on OPAL)

Registration period:

12 January - 1 February 2026

Examination period:

9 February - 7 March 2026

There are always two steps required to register for an exam (on SELMA):

1. Register for the **entire module** on SELMA
2. Register for **each** exam you wish to take – please note that some modules consist of more than one exam

- Late registration is **not** possible!
- Registration problems: Email the Examination Office **within** the registration period!
- No grades will be recorded for participation **without** registration!
- Keep proof of registration (e.g., printout) and bring it with you to the exam.

Exceptions:

- **Project Work:** no registration required; your supervisor has to report the grade to the Examination Office
- **German Language and Culture:** no registration on SELMA required.

Cancellation and withdrawal



Cancellation (via SELMA):

Up to 3 working days (Monday–Saturday) before the exam date **without submitting any reasons**; e.g.: exam takes place on a Thursday, cancellation of the registration is possible until Tuesday 11:59 p.m.

- Note, that you have to cancel the registration for **every single exam** you do not want to attend!
- If cancellation is technically not possible (e.g. oral exams), you must cancel directly with the examination office (via the examiner).
- Note that all **examination deadlines continue** (first retake within one year, second (last) retake at the next possible examination date). No warning that deadlines are running out by Selma!
- Do not deregister from a (second) re-examination without consulting us!

Withdrawal (apply in writing to the examination office as soon as possible):

If you are unable to take part in an exam through no fault of your own (illness, accident, etc.)

- Provide credible reasons for the withdrawal and use the forms given on the website (see QR code)
- In case of illness please submit a **medical certificate** (must contain the symptoms of the illness).
- The examination board reviews the validity of the withdrawal based on the symptoms.
- **Examination deadlines** (for first or second retake) **are suspended**.





Retake module exams - Deadlines

- First failure:
 - **1. Retake exam** of all failed module exams **within one year**
- Second failure:
 - **2. Retake exam** of all failed module exams **at the next available date (last chance!)**

Exceeding the deadline:

- “grade 5,0” is automatically recorded!

Passed exams cannot be retaken!

Inform yourself
about the exam
date!

- Passed exams cannot be retaken!
- Once a module has been passed (overall grade 4,0 or better), no individual exams in the module can be repeated (including exams that have been failed).

Example: Modul consists of two exams (e.g. Lab Sessions)

Exam1: failed (grade 5,0) e.g. RoboLab

Exam2: passed (e.g. grade 1,0) e.g. SCT - Lab

e.g. overall grade is the unweighted average : $(5,0 + 1,0) / 2 = 3,0$

→ module is passed, **you are not allowed to repeat failed exam1 !**

Exam1: failed (grade 5,0) e.g. RoboLab

Exam2: passed (e.g. grade 4,0) e.g. SCT - Lab

e.g. overall grade is the unweighted average: $(5,0 + 4,0) / 2 = 4,5$

→ module is failed, **you have to retake only exam1 !**

The deadline for the retake exam begins after **all** starts of the module have been taken.

Inform yourself
about the exam
date!

Exam schedules



Most exams for the compulsory modules are offered
every semester, while most exams for the elective
modules are offered every two semesters.

Attempted fraud = grade 5.0

Arrive in a good time before the exam!

Other deadlines - What happens if they are exceeded?

➤ Standard period of study: 4 semesters + **4 semesters additional time**

After the 8th semester:

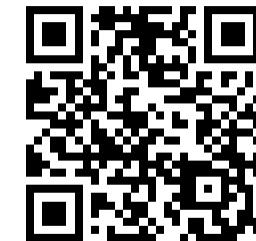
- Notification of initial failure to pass the final examination.
- As with any examination, the master's thesis may be retaken a maximum of two times.
- Long-term study fees apply from the 9th semester onwards.

➤ No exams for 4 semesters means you'll be dropped from the program.

Leave of absence

As a rule, up to two semesters of leave are possible, e.g. for

- illness (except chronic illness),
- parental leave, caring for your own children,
- internships, or study abroad.



Leave of absence = no exam requirement (deadlines are suspended during this period), but exams can still be taken.

Please direct any questions regarding deadlines/unclear status of a module in SELMA to the Examination Office.

Examination Office

Denise Hartfiel, BAR 177A

Phone: +49 351 463-42280

Office hours: Tue. 1-3 p.m.,
Thurs. 9-11 a.m. (by phone)
Further appointments by arrangement.

**email inquiries using the
contact form:**

tu-dresden.de/et/studies
→ Counselling and Service →
Examination Office → *E-Mail-inquiries*



Please contact me with any questions, uncertainties, or doubts you may have about your studies.

Study Advisor

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Tue. 1 - 3 p.m.
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As well as by appointment or simply drop by ☺

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Questions?