

Hygiene concept of the Faculty of Computer Science

Version: 202011231616

Basis:

- Saxon Corona Protection Ordinance in the currently valid version
- Directive of hygiene requirements in the currently valid version
- Occupational safety standard of the Federal Ministry of Labour and Social Affairs with concretizations of the Unfallkasse Sachsen (statutory Saxon accident insurance) or the branch-specific trade associations

Responsibility/Event director

The heads of the structural units are responsible for the adaptation to the conditions of the Chair and for the implementation of the hygiene concept of the Faculty of Computer Science in its structural units. The contact details including their telephone numbers (preferably cell phone numbers for best possible reachability) are attached to the concept as Annex 1, in case of follow-up actions by the public health department. Employees and visitors have to be instructed by the heads of the structural units on the basis of the hygiene concept on file. For events, the hygiene concept must name the responsible contact person on site for compliance and implementation.

1. Type of activities, employees, instruction

The chair holders as well as all employees of the Faculty of Computer Science are active in the fields of studies and teaching, research, transfer as well as the academic self-administration. They are introduced to the hygiene concept of the Faculty of Computer Science by their superiors and confirm this on record. Events are organized and coordinated by the representative for public relations, Mrs. Ing. Silvia Kapplusch. For each event, a specific hygiene concept is developed. The participants of the event confirm the acknowledgement of the hygiene concept by signature. The instruction on rules of conduct (i.e. no shaking hands, no hugs, observance of the "cough and sneeze etiquette", regular hand washing, observance of the distance rule or obligation to wear a mouth-nose cover, registration for buildings using the ZIH tool) is carried out before the start of the activities or events.

2. Prerequisites

Prerequisite for on-site activities/participation in events:

- Employees/visitors confirm no symptoms of respiratory disease and have had no contact with a person infected with SARS-CoV-2 in the last 14 days
- The contact data (name, e-mail or telephone number) are to be collected - protected from inspection by third parties.
- For events: the contact details have to be stored for the duration of one month after the event and then to be destroyed in accordance with the specifications of data protection.

3. Measures to maintain a minimum distance of 1.5 m between persons

During planning, the currently valid legal requirements must be taken into consideration. The room sizes are to be selected so that the distance rule of at least 1.5 m between persons can be safely observed.

- In the Andreas-Pfitzmann-Bau (APB) building, all persons wear a mouth-nose-and-nose cover.
- Compliance with the minimum distance does not release from the obligation to wear a mask.
- At the entrance of the Andreas-Pfitzmann-Bau building and the teaching rooms signages (e.g. pictogram) are placed with reference to minimum distance, mask obligation and registration via the ZIH-Tool.

- Narrow walkways on the ground floor of the Andreas-Pfitzmann-Bau building are identified with floor markings and information regarding the direction of movement. Determination of measures to regulate visitor traffic: visitor traffic shall be avoided to the greatest possible extent. Instead, video conferences shall be used increasingly.
- The number of persons must be limited depending on the size of the room, if necessary adaptation of organizational measures by larger or several rooms. In concrete terms this means: It is determined that in principle only one person is allowed per office of the Andreas-Pfitzmann-Bau building. Exceptions to this rule are made by local hygiene concepts, which must be submitted to the dean's office by 27.11.2020.
- The other employees have to work in rooms of a larger size (e.g. laboratory rooms) or in home office. At the seminar rooms the respective maximum number of persons allowed is displayed.
- Determination of measures to regulate visitor traffic: visitor traffic shall be avoided to the greatest possible extent. Instead, video conferences shall be used increasingly.
- External companies are instructed by the building manager, Mr. Carsten Tiede (carsten.tiede@tu-dresden.de, Tel. +4935146338592).
- For events the representative for public relations, Mrs. Inf. Silvia Kapplusch (silvia.kapplusch@tu-dresden.de, Tel. +49351463465) has to be consulted.
- Events involving activities with increased aerosol emissions are not carried out.
- Elevators - only 1 person at a time!

4. Hygiene measures

- All persons (employees and visitors) have to wear a mouth and nose cover in the building outside the offices.
- All persons (employees and visitors) must register before entering the building using the ZIH tool.
- Visitor and public traffic will be reduced to an absolute minimum.
- Visitors have to bring their own mouth and nose cover.
- Washing facilities with liquid soap and disposable paper towels and disposal facilities for disposable towels and hand disinfectants are available in the washrooms/toilets of the APB.
- Meetings and consultations are preferably conducted digitally (video conferences).
- If work surfaces, work equipment or objects are generally accessible or shared, e.g. technology (keyboard, mouse, microphone), cleaning is done after each use.

5. Handling of work equipment

- The strict use of personal work equipment is enforced.
- If, in exceptional cases, work equipment must be used by several persons, strict hand hygiene and surface disinfection between changes is organized and enforced.

6. Ventilation requirements

- Regular ventilation before, during and after each use of rooms in the APB is enforced (depending on the number of persons and room size: assistance e.g. by CO₂-App of the DGUV for Smartphones "CO₂-Timer").
- In the interior seminar rooms APB E005, E007 and E009, the TAC V+ air cleaning units from ROTEC are used in automatic mode.

7. At events: Supply during breaks (snacks and drinks)

Event-related hygiene concepts are created for each event.

If questions arise about details or special features that have not yet been taken into account, the employees of SG 4.6 Occupational Safety and SG 9.4 Health Service are at your disposal.

Requirements for hygiene concepts during the Corona pandemic
Status: 20.11.2020

Contact: SG 4.6 Occupational safety, SG 9.4 Health service