**Erasmus+ Programme**

**Key Action 1 – Mobility for learners and staff –   
Higher Education Student and Staff Mobility**

**Inter-institutional[[1]](#footnote-1) agreement 2020/21 – 2021/22  
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution**  **(and department, where relevant)** | **Erasmus code** | **Contact details[[2]](#footnote-2)**  **(email, phone)** | **Website**  **(eg. of the course catalogue)** |
| Technische Universität Dresden | D DRESDEN02 | **Academic coordinator:**    **Institutional Coordinator:**  Dagmar Krause, Institutional ERASMUS Coordinator, International Relations Office,  Dagmar.Krause@tu-dresden.de  +49 351 463-34698 | http://tu-dresden.de |
|  |  | **Academic coordinator:**    **Institutional Coordinator:** |  |

**B. Mobility numbers[[3]](#footnote-3) per academic year**

*[The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code* [ISCED]** | ***Subject area name*** | ***Study cycle [short cycle, 1st , 2nd or 3rd]*** | **Number of student mobility periods** |
| Student Mobility for Studies  *[total number of months of the study periods or average duration\*]* |
| D DRESDEN02 |  |  |  |  |  |
|  | D DRESDEN02 |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code* [ISCED]** | ***Subject area name*** | **Staff Mobility for Teaching** *[total number of days of teaching periods or average duration \*]* |
| D DRESDEN02 |  |  |  |  |
|  | D DRESDEN02 |  |  |  |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | ***Optional: Subject area*** | **Language of instruc­tion 1** | **Language of instruc­tion 2** | **Recommended language of instruction level[[4]](#footnote-4)** | |
| Student Mobility for Studies  [*Minimum level: B1*] | Staff Mobility for Teaching  [*Minimum recommended level: B2*] |
| D DRESDEN02 | All | German | (      ) | B1 | (      ) |
|  |  |  |  |  |  |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

**D. Additional requirements**

***D DRESDEN02***

*[add requirements on* ***academic or organisational aspects****, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*D DRESDEN02: infrastructure to welcome students and staff with disabilities:* [**http://tu-dresden.de/die\_tu\_dresden/gremien\_und\_beauftragte/beauftragte/bfsb**](http://tu-dresden.de/die_tu_dresden/gremien_und_beauftragte/beauftragte/bfsb)

*Partnerinstitution /ID Code:* *add requirements on* ***academic or organisational aspects****, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Autumn term\***  **[month]** | **Spring term\***  **[month]** |
| D DRESDEN02 | 30th June | 15th January |
|  |  |  |

*[\* to be adapted in case of a trimester system]*2. The receiving institution will send its decision within 4 weeks.  
  
3. Issue of the **Transcript of Records**

*D DRESDEN02: The faculties issue Transcripts of Records (documenting credits earned at the TU Dresden). Every student must pick up the transcript him/herself! The TU Dresden will NOT automatically send transcript to home university. If the student’s exam grades are not yet available when the student leaves, respective student must arrange with the proper office to have the transcript sent.*

*Partnerinstitution /ID Code:* ToR will be issued by the receiving institution no later than [     ] weeks after the assessment period has finished at the receiving HEI.4. **Termination of the agreement**  
*The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

**F. Information**

**1. Grading systems of the institutions**

*D DRESDEN02: The grading scale ranges from 1 to 5, in which 1 stands for “excellent/very good”, 2 for “good”, 3 for “satisfactory”, 4 for “sufficient” and 5 for “not satisfactory”. Passing grades may also be qualified decimal numbers such as 0.3 or 0.7 to indicate tendencies towards the next grade.*

*Partnerinstitution /ID Code*      :

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The following contact points and information sources can provide information and assistance:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| D DRESDEN02 | Ina Deutsch-Gorski, [austauschstudium@tu-dresden.de](mailto:austauschstudium@tu-dresden.de) | [www.tu-dresden.de/internationales/exchange](http://www.tu-dresden.de/internationales/exchange) |
|  |  |  |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| D DRESDEN02 | Ina Deutsch-Gorski, [austauschstudium@tu-dresden.de](mailto:austauschstudium@tu-dresden.de) | [www.tu-dresden.de/internationales/exchange](http://www.tu-dresden.de/internationales/exchange) |
|  |  |  |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| D DRESDEN02 | [wohnen@studentenwerk-dresden.de](mailto:wohnen@studentenwerk-dresden.de) | <http://www.studentenwerk-dresden.de/english/wohnen/> |
|  |  |  |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  **[Erasmus code]** | **Name, function** | **Date** | **Signature[[5]](#footnote-5)** |
| D DRESDEN02 | Dagmar Krause, Institutional ERASMUS Coordinator |  |  |
|  |  |  |  |

1. Inter-institutional agreements can be signed by two or more higher education Institutions [↑](#footnote-ref-1)
2. Contact details to reach the senior officer in charge of this agreement and of its possible updates. [↑](#footnote-ref-2)
3. Mobility numbers can be given per sending/receiving institutions *and per education field (optional\*:* [*http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx*](http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*)* [↑](#footnote-ref-3)
4. For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-4)
5. Scanned signatures are accepted [↑](#footnote-ref-5)