Chief Officer Technology Transfer and Internationalization – International Office

**“Excellence” Certificate Checklist**

**For the SprInt Program**

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| **COMPONENT** | **REQUIRED TEACHING UNITS (TU)** | **DOCUMENT CERTIFYING PARTICIPATION** | **PROOF OF PARTICIPATION RECEIVED** |
| Training on general cultural competence | 8 TU | Certificate of participation |  |
| Culture-specific training ***or*** topic-specific training | 8 TU | Certificate of participation |  |
| Language course | 40 TU | Certificate of participation |  |
| ***or*** language learning app + English workshop | 16 TU + 8 TU | confirmed by SprInt + Certificate of participation | (Field completed by SprInt) + … |
| ***or*** Individual coaching + English workshop | 6 TU + 8 TU | 2 certificates of participation |  |
| ***or*** English workshop + English workshop | 8 TU + 8 TU | 2 certificates of participation |  |
| International experience@home | 20 TU | A confirmation of the completed activities (should include a short description of the activity, its relation to internationality/interculturalism, time and duration, period and a signature from your supervisor/mentor) 🡪 [**template**](https://tu-dresden.de/internationales/ressourcen/dateien/strategie-und-internationalisierung/sprint/221214_Weichlein_Checkliste_internationale-Erfahrung_ENG_TO_Formular.pdf/at_download/file) | (Field completed by SprInt) |
| ***or***  Experience abroad | 5 days | Certificate about the stay abroad | (Field completed by SprInt) |

HOW TO APPLY FOR YOUR CERTIFICATE

1. Go through the checklist and fill it out on your computer.
2. Send your certificate application (checklist and all documents) via email to [sprint@tu-dresden.de](mailto:sprint@tu-dresden.de). Please inform us of **your address** and which **certificate** you are applying for.
3. You will receive your certificate in the post once we have reviewed your documents.