



## **ENGLISH WORKSHOP „BUSINESS TRAVEL ENGLISH“ (PLANNED AS AN ON-SITE EVENT)**

COMPONENTS OF THE SPRINT PROGRAM:	One full-day workshop „Language learning“
TARGET GROUP:	Participants who have an A2 level of English
LANGUAGE OF INSTRUCTION:	English
TRAINER	tba
DATE AND TIME:	Planning according to availability of participants
MEETING PLACE:	tba

This workshop will build skills for effective communication on international business trips. These include, for example:

- Organizing and booking a trip (buying tickets, renting a car, making hotel reservations, checking in, etc.).
- Asking for directions and gaining orientation
- Making small talk with unfamiliar conversation partners, e.g. at meals
- Making polite requests
- Making arrangements on the phone

