



## **ENGLISH WORKSHOP „BUSINESS TRAVEL ENGLISH“**

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| COMPONENTS OF THE SPRINT PROGRAM: | One full-day workshop „Language learning“    |
| TARGET GROUP:                     | Participants who have an A2 level of English |
| LANGUAGE OF INSTRUCTION:          | English                                      |
| TRAINER                           | Peter van Gorder                             |
| DATE AND TIME:                    | Monday, May 6, 2024; 9am – 4pm               |
| MEETING PLACE:                    | Mommsenstr. 6, FOE-180                       |

This workshop will build skills for effective communication on international business trips. These include, for example:

- Organizing and booking a trip (buying tickets, renting a car, making hotel reservations, checking in, etc.).
- Asking for directions and gaining orientation
- Making small talk with unfamiliar conversation partners, e.g. at meals
- Making polite requests
- Making arrangements on the phone

