



ERASMUS+ International Mobility Staff Mobility for teaching / training – Incoming

Who can be funded?

Erasmus+ supports teaching periods at TU Dresden and training opportunities for staff working at Erasmus+ partner universities (both in teaching and non-teaching – academic staff / non-academic staff / doctoral students).

Activities

Teaching mobility: at least 8 hours of teaching per week

Training mobility: training activity on each day of the mobility

Grant duration

5 to 10 days (+ 2 travel days)

Grant

Subsistence grant 120-160€ per day + travel grant lump sum according to distance band, see www.tu-dresden.de/international/erasmusplus

Visa

Please check here for the latest visa information: http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/03_Visabestimmungen/Visabestimmungen_node.html

Before the mobility:

Before applying for the Erasmus+ grant, please arrange with the academic coordinator at your home university and the academic coordinator at TU Dresden the date of your stay and the activities to be carried out.

After that, the following documents have to be sent to carolin.schneider@tu-dresden.de at least 30 days before travelling to TUD:

- signed **Erasmus+ Application ST**
<https://tu-dresden.de/kooperation/internationales/programme/erasmus-plus>
- **Mobility Agreement**, signed by all parties (contains details concerning teaching/training content, teaching/training hours etc.) – document may be sent as scanned copy.

Subsequently, the International Office of TUD will send you the **Grant Agreement** stating the amount of the grant awarded. The **original and signed** Grant Agreement has to be returned to the International Office (address below).

During/after the mobility:

Payment:

You will receive individual and travel support in a timely manner (upon arrival).

Further documents:

- At the end of the mobility, you will be asked via e-mail (please check your spam folder) to complete and send back the **EU Online Survey** within 30 days
- Please also send the **Confirmation of Teaching/Training** to the International Office of TUD. This document confirms the start and end date of the period abroad – these must match the dates stated in the Grant Agreement, otherwise the grant will be reduced by the time not covered.

The Erasmus+ grant or part of it shall be recovered if you do not carry out the mobility activity in compliance with the terms of the grant agreement. Participants who fail to complete and submit the EU Online Survey may be required to partially or fully reimburse the financial support received.

Contact:

Carolin Schneider | ERASMUS+ International Mobility
carolin.schneider@tu-dresden.de | www.tu-dresden.de/international/erasmusplus
Technische Universität Dresden, International Office
01062 Dresden | Tel.: +49 351 463-32218 | Fax: +49 351 463-37738