ERASMUS+ International Mobility – Student Mobility – Incoming

Prerequisites
- Students enrolled in an Erasmus+ partner university can apply for an Erasmus+ grant to perform a study programme / an individual study stay / work on a research project.
- Before applying, please check with your home coordinator if you fulfill the requirements for the Erasmus+ grant. In cooperation with the academic coordinator at the home university and the academic coordinator at TU Dresden, you have to arrange the date of your study stay and the activities to be carried out. Only students who are nominated by their home coordinator can be considered for Erasmus+.

Grant duration
3 to 6 months (3 whole months is the absolute minimum!)

Grant
Subsistence grant 800-850 € per month + travel grant lump sum according to distance band, see www.tu-dresden.de/international/erasmusplus

Before the mobility:
Application:
After arranging your study plan and the time of your study stay, please send the following documents to the International Office (address below) at least 3 months before travelling to TUD:

- signed Grant Application Form: www.tu-dresden.de/international/erasmusplus?set_language=en
- Learning Agreement, signed by all parties (contains details concerning study proposal etc.) – document may be sent as scanned copy. NB: Students should complete 30 ECTS credit points in a six months stay, 15 credits in a three months stay.
- certificate of enrolment from sending institution
- application for admission: https://tu-dresden.de/studium/vor-dem-studium/internationales/austauschprogramme?set_language=en → please choose “non-degree” (Erasmus)

Subsequently, the International Office of TUD will send you the Grant Agreement stating the amount of the grant awarded. The original and signed Grant Agreement has to be returned to the International Office (address below).

Payment:
The grant will be paid in two instalments:
1. Instalment: 70% of the travel costs and 70% of the subsistence costs upon arrival at TU Dresden (please open an account at a German bank after matriculation).
2. Instalment: 30% of the travel costs and 30% of the subsistence costs at the end of the mobility after the documents listed below have reached TUD International Office.

1 Simultaneous funding from EU-sources is not possible.
It is the student’s responsibility to check for compatibility with student loans in their home country.
Tuition and other fees:
Tuition fees are payable to your home university if requested. You are not required to pay any tuition fees to TUD. However, all regularly enrolled students must pay a so-called „student fee“ (Semesterbeitrag) of approximately 270 € which covers the Studentenwerk, the Studentenschaft, and a ticket which covers free transportation for busses, trams, regional trains, and S-Bahns in and around the greater Dresden area.

Admission:
To become enrolled at TU Dresden as an exchange student, the application for admission is required (see above). Once you receive your letter of admission, you can apply for visa.

Visa:
Please check the latest visa information here: http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/03_Visabestimmungen/Visabestimmungen_node.html

During/at the end of the mobility:
One month before the end of your stay, you will be asked via e-mail (please check your spam folder) to complete and send back the final report EU Online Survey within 10 days. If you do not fill in the questionnaire, you must pay back your whole grant!

Shortly BEFORE you leave TU Dresden, you need to obtain the following documents:
- Confirmation of Attendance confirming the start and end date of your study period at TUD (these must match the dates stated in the Grant Agreement, otherwise the grant will be reduced by the time not covered). - to be signed at the end of your stay in our Service Desk (please bring your exmatriculation form from Selma).
- Transcript of Records / alternatively Learning Agreement Table E, confirming the amount of CP/workload which was accomplished, issued by your TUD faculty or examination office.

Within 30 days AFTER you leave TU Dresden, the following documents have to be sent to carolin.schneider@tu-dresden.de:
- Confirmation of Attendance (see above)
- Transcript of Records (see above)
- proof of recognition / alternatively Learning Agreement Table F , confirming recognition of the academic achievements that were achieved during your stay at TUD
- certificate of enrolment from your home university for the period of time spent at TUD

Miscellaneous:
More information on practical issues (accommodation, insurance, etc.) of studying at TU Dresden: https://tu-dresden.de/studium/vor-dem-studium/internationales/informationen-von-a-z?set_language=en

Contact:
Carolin Schneider | ERASMUS+ International Mobility
carolin.schneider@tu-dresden.de | www.tu-dresden.de/international/erasmusplus
Technische Universität Dresden, International Office
01062 Dresden | Tel.: +49 351 463-32218 | Fax: +49 351 463-37738
Office hours: Tuesday 1-3 pm | Strehlener Straße 22, 6th floor, room 651