



EVALUATION OF THE ____ ANNUAL REPORT

Predoctoral fellow:

First supervisor (chair of the TAC): _____

Second supervisor: _____

Third supervisor: _____

Other attendees: _____

Start of PhD thesis (according to contract): _____

Date of TAC meeting: _____

Approval of the ____ Annual Report: *Annual Reports are subject to approval by the TAC. If an Annual Report is subject to revision or disapproved, a follow-up meeting needs to take place within 3 months. The follow-up meeting is decisive for continuing the participation in the PhD program.*

___ Approved (Continue program: Next TAC meeting: 2nd Annual Report meeting)

___ Subject to revision (Follow-up TAC meeting required: within 3 months)

___ Not approved (discontinue program - Follow-up TAC meeting required: within 3 months)

1) Evaluation of the PhD student's performance

The TAC is asked to evaluate the performance of the PhD student and inform him/her about the result. The judgment must represent the opinion of the majority of the TAC members.

	outstanding	very good	good	satisfactory	not satisfactory	cannot be judged
Written report						
Oral presentation						
Research performance						
Motivation/Commitment						
Creativity						



2) Specific comments and/or recommendations on the performance of the PhD student:

3) Targets of the last meeting:

Targets of the last meeting have been achieved: yes / no / partly

Comments:

4) Recommendations for the 2nd year (project – aims):



5) Discussion in absence of 1st supervisor

On a routine basis, the first supervisor leaves the room to allow discussion of any additional items with the second and third TAC member only.

Discussion without the first supervisor took place: _____ Yes - _____ No

6) Signatures

Date

1st supervisor

2nd supervisor

3rd supervisor

4th supervisor