

Information on the allocation of funding for  
Publication costs,  
Travelling to scientific conferences,  
Investments,  
Student assistant funding "Keep on track"  
(**P.R.I.S.** program)

The management of the Carl Gustav Carus Faculty of Medicine at the Dresden University of Technology has decided to continue the P.R.I.S. program for 2025. Funds will be made available subject to the budgetary situation.

1. Funding opportunities
  - 1.1 Support for publication costs
  - 1.2 Support for travelling
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  - 1.4 Student assistant funding "Keep on track"
2. Information on the application process

1. Funding opportunities
  - 1.1 Support for publication costs

### Objective

Funding is to be provided for the publication of scientific results in particularly renowned journals (measured by the impact factor/IF).

### Eligibility to apply

All individuals who are currently employed at the Faculty of Medicine or the University Hospital are eligible to apply. Doctoral students who are enrolled at the Faculty of Medicine may also apply for these funding opportunities.

### Application deadlines

Funding applications are processed and approved during the year according to the priority principle in the order in which they are received by the Department of Science Support and International Collaborations in full and ready for decision. Please note that the invoice for the publication costs must be received by the Department of Science Support and International Collaborations by December 17, 2025 at the latest in order to ensure timely processing.

### Criteria

- A maximum of one publication grant can be awarded per researcher per calendar year, with a maximum of three grants per clinic/institute/independent department.
- This grant will only be awarded if the applicant is the first author or last author of the article in question. If the application is submitted by the last author, proof must also be provided that the first author had an active employment relationship at the Faculty of Medicine or the University Hospital at the time of the experimental work.
- An application may only be submitted if the publication has already been accepted and the invoice has not yet been paid.
- Offprints are not subsidized.
- In order to receive funding for open access publications, please first submit your application to the Saxon State Library (SLUB):

<https://www.slub-dresden.de/veroeffentlichen/open-access/open-access-artikel-finanzieren>

You may only apply for a cost subsidy from P.R.I.S. funds if no funding is available from the SLUB. In this case, please also submit proof of funding from the SLUB.

### Documents to be submitted

- Proof of current employment or current scholarship agreement
- Declaration of the publication's acceptance
- Invoice
- A manuscript of the publication
- Rejection of SLUB funding (for open access publications)

### Evaluation

- Applications are reviewed by the Dean of Research. The amount of support depends on the impact factor of the respective journal, however, a maximum of €2,000 can be granted per application.

## 1.2 Support for travelling costs

### Objective

This funding is open to all early-career scientists who are still at the beginning of their scientific establishment phase. The aim is to promote active participation in conferences with own contributions (poster and/or lecture).

### Eligibility to apply

All individuals who are currently employed at the Faculty of Medicine or the University Hospital are eligible to apply. Doctoral scholarship holders who are enrolled at the Faculty of Medicine can also apply for this support program.

### Application deadlines

Funding applications are processed and approved during the year according to the priority principle in the order in which they are received by the Department of Science Support and International Collaborations in full and ready for decision. Please note that the trip must take place in 2025. The travel expense application must be approved by the Department of Science Support and International Collaborations before the start of the trip and must be settled in full by the travel expense centre by January 15, 2026 at the latest. Otherwise, the promised support cannot be granted.

### Criteria

- A maximum of one travel grant can be awarded per researcher per calendar year, with a maximum of three grants per clinic/institute/independent department.
- The date of acquisition of the university degree must not date back more than 14 years (the date of the university degree according to the certificate applies; for 2025, this would be 2011 at most). Exceptional periods (e.g. military or federal voluntary service, parental leave) can be recognized on application if they relate to the period after the qualification was obtained.
- Active participation in the conference is a prerequisite. This can take the form of a poster presentation or a lecture, for example.
- Applications shall only be submitted for future business trips.

### Scope and disbursement of funds

- At least 50% of the actual costs incurred are subsidized, up to a maximum of €2,000. Only costs that comply with the Saxon Travel Expenses Act can be subsidized.
- If several employees of a clinic/independent department or institute apply for the same conference, the heads of the institution must prioritize the applications.
- Any promised support must be authorized by the Department of Science Support and International Collaborations on the business trip application form.
- The requested funding must be specified with a cost breakdown, if applicable, and approved by the funding body. The application and settlement must be realized via the Financial Department/Travel Expenses Center.

### Documents to be submitted BEFORE travelling

- Proof of current employment or current scholarship agreement
- Copy of the university degree certificate
- Academic CV (incl. list of publications)
- Justification of the added value of participation for future scientific development
- Proof of active participation (poster/presentation) at the conference
- Cost estimates and/or proof of expected costs

- Business trip application signed by the supervisor or authorization of the trip by the head of the institution (short, informal, signed)

#### Evaluation

Applications are evaluated by the Dean of Research.

### 1.3 Support for investments

#### Objective

The funding line is available for urgently needed investments that cannot be covered by other funds.

#### Eligibility to apply

All individuals who are currently employed at the Faculty of Medicine or the University Hospital are eligible to apply.

#### Application deadlines

Applications for support for investments to be realized in 2025 are reviewed twice a year. Applications can be submitted until April 30, 2025 or until August 15, 2025 in the Department of Science Support and International Collaborations. Applications received after August 15, 2025 will be earmarked for implementation in the following year.

#### Criteria

- Only applications that are exempt from the obligation to tender may be submitted. According to the decision of the Research Commission, a maximum of 70% of the gross costs (incl. VAT), up to a maximum of €5,000, will be subsidized. The remaining 30% or the outstanding difference must be covered by the applying structural unit from its own funds.
- If the equipment is used by several structural units, the grant may be higher in exceptional cases.
- In any case, a justification for the purchase must be enclosed.
- Maintenance and repair costs as well as material costs (consumables) are not subsidized.
- Investments are subsidized to an appropriate extent for each clinic/independent department or institute in consultation with the Research Commission.
- For planned procurements in the IT area, including software and licenses, a statement from the IT department must be obtained in advance and attached to the application.

#### Documents to be submitted

- Proof of current employment
- Justification for the necessity of the investment
- At least one current offer of a company
- Statement of the IT department in case of procurements related to IT, incl. software and licenses

### Evaluation

The evaluation and awarding of investment costs is the responsibility of the Research Commission of the Faculty of Medicine.

1.4. "Keep on track" – Follow-up support for postgraduate medical students through a student assistant (SHK) position

### Objective

"Keep on track" is a funding program for doctoral students in medicine that follows on the leave of absence already taken to write a doctoral thesis. The funding enables outstanding and motivated medical students to maintain their ties to a scientific working group, to purposefully complete a high-quality doctorate and to prepare their first publications by working as a student assistant.

### Eligibility to apply

Medical students who have already taken a leave of absence of at least one doctoral semester in the experimental phase of their doctorate are eligible to apply. (Applications can be submitted up to 12 months after studies have been resumed).

Students can apply for a personal SHK position covering a period of up to 12 months with a maximum of 5 hours per week for the calendar year 2026.

### Application deadlines

"Keep on track" applications can be submitted to the Department of Science Support and International Collaborations by September 30, 2025 for funding from January 1, 2026 to December 31, 2026.

### Criteria

- Very good evaluation by the supervisors of the doctoral thesis at the 2<sup>nd</sup> TAC meeting
- Credible interest in scientific work and career planning as a researching doctor
- Credible support from the supervisor
- Realizable and innovative work plan/milestone planning

If the application is approved, the student assistant (SHK) position will only be available as of January 1, 2026. Please also note that the appointment or employment as SHK will be limited up to and including December 31, 2026.

### Documents to be submitted

- Letter of motivation (interest in scientific work, career planning as a researching doctor, possible publications, etc.)
- Summarizing presentation of the doctoral project, including results to date (max. 2 pages)
- Presentation of the work plan for the "Keep on track" funding and a milestone plan (up to and including submission/defense of the doctorate, max. 1 page)

- Letter of support issued by the doctoral supervisor and, in the event of a change in the working group, by the working group leader
- Minutes of the 2<sup>nd</sup> TAC meeting
- Certificate of enrollment
- High school diploma
- Certificate of the first section of the medical examination ("Physikumszeugnis")
- Certificate of a previous leave of absence (at least one semester) for the preparation of the doctoral thesis
- If applicable, certificate of a previously received doctoral scholarship stating the duration of the funding (CPKD, professional associations, foundations, etc.)

### Evaluation

The evaluation and awarding of "Keep on track" funding is the responsibility of the spokesperson of the Carus Doctoral College Dresden and the Dresden School of Clinical Science as well as the Dean of Research.

### 2. Information on the application process

Applications must be submitted in accordance with the specified deadlines, using the "[P.R.I.S. Portal](#)" online form. Requested supporting documents must be summarized in a SINGLE PDF file. Only applications that are formally complete (see also Appendix 1) and submitted on time can be considered for evaluation. Please use Open Sans font, font size 10, 1.15 line spacing for the text.

If you have any questions, please do not hesitate to contact the Department of Science Support and International Collaborations at any time, using the contact details provided.

Appendix 1: Overview of the documents to be submitted

Application for...	Attachments to be submitted
Publication costs	<ul style="list-style-type: none"> <li>• Proof of current employment or current scholarship agreement</li> <li>• Declaration of the publication's acceptance</li> <li>• Invoice</li> <li>• A manuscript of the publication</li> <li>• Rejection of SLUB funding (for open access publications)</li> </ul>
Travelling expenses	<ul style="list-style-type: none"> <li>• Proof of current employment or current scholarship agreement</li> <li>• Copy of the university degree certificate</li> <li>• Academic CV (incl. list of publications)</li> <li>• Justification of the added value of participation for future scientific development</li> <li>• Proof of active participation (poster/presentation) at the conference</li> <li>• Cost estimates and/or proof of expected costs</li> <li>• Business trip application signed by the supervisor or authorization of the trip by the head of the institution (short, informal, signed)</li> </ul>
Support for investment	<ul style="list-style-type: none"> <li>• Proof of the current employment relationship</li> <li>• Justification for the necessity of the investment</li> <li>• At least one current offer of a company</li> <li>• Statement of the IT department in case of procurements related to IT, incl. software and licenses</li> </ul>
SHK "Keep on track"	<ul style="list-style-type: none"> <li>• Letter of motivation (interest in scientific work, career planning as a researching doctor, possible publications, etc.)</li> <li>• Summarizing presentation of the doctoral project, including results to date (max. 2 pages)</li> <li>• Presentation of the work plan for the "Keep on track" funding and a milestone plan (up to and including submission/defense of the doctorate, max. 1 page)</li> <li>• Letter of support issued by doctoral supervisor</li> <li>• Minutes of the 2<sup>nd</sup> TAC meeting</li> <li>• Certificate of enrollment</li> <li>• High school diploma</li> <li>• Certificate of the first section of the medical examination ("Physikumszeugnis")</li> <li>• Certificate of a previous leave of absence (at least one semester) for the preparation of the doctoral thesis</li> <li>• If applicable, certificate of a previously received doctoral scholarship stating the duration of the funding (CPKD, professional associations, foundations, etc.)</li> </ul>