



Bylaws for the Scholarship Program of the Integrated Research Training Group  
“2D Materials”, within the frame of the Collaborative Research Centre 1415

## Scholarship Bylaws

Technische Universität Dresden

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### Committee

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## **§ 1 Subject of matter, purpose and basis of funding**

1. The bylaws govern the scholarship program of the Integrated Research Training Group "2D Materials" (MGK-2DMs) within the frame of the Collaborative Research Centre (CRC) 1415 "Chemistry of Synthetic Two-Dimensional Materials".
2. To promote young scientists at an early stage of their doctorate, doctoral scholarships are to be awarded. The awarding requires a scholarship application and implies an uniform as well as standardized evaluation procedure.
3. Supporting doctoral candidates during the final and/or wrap-up phase of their doctorate is not possible.

## **§ 2 Eligible students**

1. The scholarship program is aimed at outstanding students who wish to begin their doctoral studies (PhD studies) in the next few months on a MGK-2DMs-relevant research topic.
2. Funding through the scholarship program is excluded for individuals:
  - Pursuing a degree other than a doctorate,
  - Receiving extensive support from other funding institutions (e.g. private foundation),
  - Holding an employment relationship subject to social insurance contributions (e.g. employment as a research assistant).

## **§ 3 Announcement**

1. The scholarships available are announced by the MGK-2DMs on the CRC 1415 website. In addition, the scholarship program can be announced in other media either.
2. The key facts towards the scholarship will be made available with the announcement:
  - Purpose of funding and target group,
  - Funding period as well as the expected monthly allowance,
  - Form of application and place for submission,
  - Documents to be submitted by the applicant,
  - Committee.

## **§ 4 Application procedure**

1. Application documents can be submitted at any time.
2. Written applications documents are to be submitted as electronic PDF file to the email address [crc1415@tu-dresden.de](mailto:crc1415@tu-dresden.de); keyword "MGK Scholarship".
3. The application documents to be submitted are announced in the call for applications. The documents must be submitted in English language only. Checklist for a complete application:
  - Tabular curriculum vitae,
  - Letter of motivation,
  - Project-related work plan for the duration of the scholarship,
  - Supporting letter of the supervisor, taking into account a 3-years perspective (thematically & financially).
4. The submitted documents will be evaluated by the committee in a timely manner. The funding decision will be passed not later than 4 weeks after submission of the application documents.

## **§ 5 Committee**

1. The committee of the MGK-2DMs awards the scholarships.
2. The committee consists of three members: Head of MGK-2DMs, Deputy Head of MGK-2DMs and the Scientific Coordinator of MGK-2DMs.
3. The committee has a quorum if 2/3 of its members are present.
4. The committee decides with a simple majority of the votes. In the event of a tie, the Head of MGK-2DMs shall have the casting vote.

## **§ 6 Selection procedure and grant approval**

1. Within the frame of a competitive selection procedure, the committee made its decision based on the submitted application documents. Social criteria cannot be taken into account when awarding the scholarship.
2. The relevant procedural steps and the decisions passed by the committee are recorded written.
3. The scholarships will be awarded only for future funding periods after the application documents have been submitted.

4. Applicants will be informed about the decisions passed by the committee *via* a written letter (letter of grant approval or letter of refusal).
5. There does not exist any legal claim of funding.

## **§ 7 Distribution key**

1. If possible, a balanced allocation of grants between the three scientific research areas A (material synthesis), B (characterization) and C (theory) of the CRC 1415 should take place.

## **§ 8 Funding scope, funding duration and obligations**

1. Scholarship funding is subjected to the availability of financial resources of the MGK-2DMs.
2. The monthly instalment is 1.365 EUR. In addition, a material cost allowance of 103 EUR is granted. If necessary, further material cost allowance can be granted. The total funding volume is mentioned in the letter of grant approval.
3. The monthly payment of the scholarship instalment starts at the beginning of the funding period and ends automatically when the funding period expires.
4. A retroactive increase of the approved scholarship instalment is not possible.
5. Additional benefits and expenses, such as social security contributions, allowance in the event of illness, etc., cannot be covered by the MGK-2DMs.
6. The duration of the scholarship will be specified in the letter of grant approval. The granted scholarship can be extended by further 3-6 months (reasonable case necessary), whereby the granting of scholarship extension presupposes a written application of the responsible supervisor in order to explain the relevant reasons to the committee.
7. By accepting the scholarship, the scholarship holder has the obligation to fulfil the MGK-2DMs measures, e.g. supervision agreement, participation on seminars, etc. Furthermore, it is expected, that the scholarship holder will remain closely connected to the CRC 1415 and the MGK-2DMs after the scholarship has been expired; the scholarship holder will continue to participate in the corresponding measures and events.

## **§ 9 Scholarship topping-up amount and additional income limit**

1. Top-ups from third parties (e.g. private foundations, industry or university) are permitted, but the total amount (basic instalment + top-up) should not exceed 1.750 EUR per month.

2. The scholarship holder is obliged to inform the MGK-2DMs about planned top-ups, so that the MGK-2DMs can forward the information to the Deutsche Forschungsgemeinschaft (DFG).
3. Top-up incomes not to be considered:
  - Scientific secondary work/employment (lectures, journalistic work, etc.), which does not exceed 6.000 EUR/year (gross income) during the period of funding,
  - Property/assets.

## **§ 10 Interruption of funding**

1. If the scholarship holder is interrupting its doctoral studies during the approved funding period, the scholarship funding will interrupt too.
2. In case of illness, pregnancy or childbirth (maternity protection act) the granted monthly payment will continue. Besides that, the scholarship conditions as well as the approved funding period remain unchanged.

## **§ 11 Duty to cooperate**

1. Towards the selection procedure, the applicant needs to fulfil the duty to cooperate, in particular, to provide all necessary information and documents required for evaluation.
2. By accepting the scholarship, the scholarship holder is obliged to comply with the bylaws of the MGK-2DMs.
3. Moreover, the scholarship holder has the obligation to report relevant changes in his/her circumstances, which are of importance for the granted scholarship, immediately to the MGK-2DMs.

## **§ 12 Withdrawal and premature termination of the scholarship**

1. The scholarship can be revoked (completely or partially) if it was based on false facts, was granted by providing incorrect information or if the scholarship holder does not fulfil the obligations mentioned in the paragraphs § 8 and § 11.
2. If the doctoral student discontinues or interrupts its studies, the scholarship is revoked at the end of the month in which discontinuation/interruption occurs. The same applies, if crucial requirements for funding are no longer fulfilled.
3. The scholarship holder is allowed to terminate an approved scholarship prematurely at the end of every month.

### **§ 13 Privacy**

1. The scholarship holder agrees to the collection, storage and processing of the required personal data for the purpose of selection and administration of the scholarship.

### **§ 14 Validity and coming into force**

1. The committee of the MGK-2DMs passed these bylaws on March 23, 2021. Therefore, the bylaws come into force on April 01, 2021.
2. The bylaws remain valid until they are revised and confirmed by the committee.

A handwritten signature in blue ink, appearing to read 'I. Weidinger', is placed on a light yellow rectangular background.

Prof. Dr. Inez Weidinger  
Head of MGK-2DMs