

Learning Agreement for studies (Higher Education ERASMUS+)¹
2. The Student

Last name (s)		First name (s)	
Date of birth		Nationality²	
Sex [M/F]		Academic year	20../20..
Study cycle³	<input type="checkbox"/> 1st (semester 1- 6) <input type="checkbox"/> 2nd (semester 7 – 10) <input type="checkbox"/> doctorate	Field of Education⁴ /study programme	
Phone		E-mail	
Matriculation Number (TUD)		Matriculated since	

2a

2b

2c

3. The Sending Institution/Home University

Name	Technische Universität Dresden	Faculty	
Erasmus code⁵ (if applicable)	D DRESDEN02	Department	
Address		Country⁶	
Contact person last name, first name		e-mail / phone	

3a

3b

4. The Receiving Institution/Host University

Name		Faculty	
Erasmus code⁵ (if applicable)		Department	
Address		Country code	
Contact person last name, first name		e-mail / phone	

4a

4b

4c


¹ See Guidelines in Annex 1

² **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

³ **Study cycle:** Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8)

⁴ **Field of Education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution.

⁵ **Erasmus code:** a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.

⁶ **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

Before the Mobility:
5. Table A: Study Programme at the Receiving Institution (all educational components⁷ planned)

 Planned period of the mobility: from [dd/mm/yyyy] till [dd/mm/yyyy] ← 5a

No.	Component code (if any)	Component title at the receiving institution (as indicated in the course catalogue ⁸)	Semester [e.g. autumn/spring; term]	Number of ECTS credits to be awarded by the receiving inst. upon successful completion
				Total:

5b 5c

 Web link to the course catalogue at the receiving institution describing the learning outcomes: ← 5d
6. Table B: Planned Recognition Educational components that are part of the regular study programme at home university and which will be replaced by the study abroad (NB no one to one match with Table A is required). Where all credits in Table A are recognised as forming part of the programme at the sending institution without any further conditions being applied, Table B may be completed with a reference to the mobility window (see guidelines).

No.	Component code (if any)	Component title at the sending institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits to be awarded by the receiving inst. upon successful completion
				Total:

⁷ An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

⁸ **Course catalogue:** detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

I waive my right for advanced recognition. But I will still have the right for recognition after my mobility according to the internal rules of the TU Dresden: yes no

← **6a**

If the student does not complete successfully some educational components, the following provisions will apply

Not applicable, but students might be asked to describe the problems that occurred if they failed the courses. Additional requirements could be set by the student's faculty/department

Language competence of the student

6b ↘

The level of language competence⁹ in *[the main language of instruction]* that the student already has or agrees to acquire by the start of the study period is:

A1 A2 B1 B2 C1 C2 Native Speaker

Commitment of the three parties

- By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties.
- Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries).
- The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement.
- The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student.
- The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.
- The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

The student

Student's signature	Date:
---------------------	-------

Responsible person¹⁰ in the sending institution/home university

Name:	Position:
Phone number:	E-mail:
Responsible person's signature	Date:

Responsible person¹¹ in the receiving institution

Name:	Position:
Phone number:	E-mail:
Responsible person's signature	Date:

⁹ **Level of competence:** For the Common European Framework of Reference for Languages (CEFR) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

¹⁰ **Responsible person in the sending institution:** an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document..

¹¹ **Responsible person in the receiving institution:** an academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

Learning Agreement: completion guide

A preliminary Learning Agreement is required to apply for spot in the ERASMUS program. Information on Student, Sending Institution/Home University, Receiving Institution/Host University, as well as Table A, Table B and information on language skills should be filled in as completely as possible. In order to avoid any errors on the application, you will find help and explanations for certain cells in the following document.

Please note that not only the cells marked here, but all cells must be completed! The table below only serves as support in case of ambiguities.

→	1. name of the applicant	
→	2. the student: information about the applicant	
	2a Study cycle	→ tick the level of study ('1st' for Bachelor students, '2nd' for Master students)
	2b Academic year	→ the full academic year in which the exchange is completed (i.e. includes winter and summer semesters)
	2c E-Mail	→ TU-Dresden e-mail adress
→	3. The Sending Institution/ Home University:	
	3a Contact person & E-Mail/ Phone	→ a list of our current partner universities and their associated coordinators of the Faculty of Psychology at TU Dresden can be found on the Erasmus page of the faculty as a downloadable document
	3b Faculty & Department	→ as psychology is an independent faculty at our university, it is sufficient to fill in 'School of Science/ Fac. Psychology'
→	4. The Receiving Institution/ Host University:	
	4a Erasmus Code & Contact person & E-Mail/ Phone	→ Erasmus code, contact persons and contact information of the partner universities can be found in the Mobility Online Portal and on the factsheets of the universities. (Click on the small information symbol ,i' displayed next to the partner universities).
	4b Faculty & Department	→ information on structural terms can be found on the websites of the partner universities
	4c Country Code	→ information can be found on the Internet

→ **5. Table A:** information about your stay (duration, course selection, course catalogue, etc.)

5a Planned period of stay	→ estimated duration of stay (information on the academic year can be found on the websites of the partner universities)
5b Semester	→ the 'autumn term' corresponds to our winter semester and the 'spring term' to the summer semester
5c Total ECTS	→ Courses with at least 25 to 30 ECTS must be registered in the LA, of which MORE than half must be from the field of psychology. If you are unsure whether a subject can be recognised as related to psychology, please contact the ERASMUS team at the Faculty of Psychology during the application phase.
5d Weblink	→ add the link to the course catalogue of the partner university
6. Table B: information on advanced recognition	
6a Advanced Recognition	→ advanced Recognition' is not possible at the Faculty of Psychology, which is why "I waive my right for advanced recognition." should be ticked with "yes"
6b Level of Language Competence	→ The main language of instruction is based on the requirements of the partner universities and the courses you have chosen. The language level entered must correspond to the language certificate submitted. If you have not yet reached the required language level, please enter your current language level here and explain, for example in your letter of motivation, when and how you plan to acquire the language level.

If you have any difficulties filling in the form or have any further questions, please contact the Erasmus Coordination staff of the Faculty of Psychology.