

## Information for Incoming Students – Faculty of Psychology

Status: May 2023

Topic	General Information	Important for you as an Incoming Student
<p><b>Program of Study</b></p>	<ul style="list-style-type: none"> <li>• Students on exchange programs can find information about regular <b>course offerings</b> in psychology for Bachelor and Master Level at the <a href="#">website "International" of the faculty</a>.</li> <li>• International Students can choose single courses or whole modules from the program of study.</li> <li>• On the English version of the website, you will find information about the <b>courses offered in English</b>, translations of the <b>module descriptions</b> as well as the <b>module coordinators</b> for all courses of the Faculty of Psychology.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Individual agreements</b> that deviate from the regular study program are possible, for example regarding examination achievements, course language or the awarding of ECTS credits. This might be necessary, for example, if your study stay at TU Dresden is shorter than the regular duration of a module.</li> <li>• If there are questions regarding the study offers, please contact the <b>ERASMUS Coordinators</b> <b>Judith Josupeit</b> (<a href="mailto:judith.josupeit@tu-dresden.de">judith.josupeit@tu-dresden.de</a>) or <b>Philipp Kruse</b> (<a href="mailto:philipp.kruse@tu-dresden.de">philipp.kruse@tu-dresden.de</a>).</li> </ul>
<p><b>Learning Agreement (LA) &amp; Schedule</b></p>	<ul style="list-style-type: none"> <li>• Even <u>before arriving</u> in Dresden, students must prepare a <b>Learning Agreement</b>, in which their favored courses are listed. This can also be done as a <b>DLA (Digital Learning Agreement)</b> via the Mobility Online Portal.</li> <li>• The ERASMUS coordinators of both partner universities must review and approve the Learning Agreement. On the part of the TU Dresden the signing is always <b>provisional</b>.</li> </ul>	<ul style="list-style-type: none"> <li>• To complete the Learning Agreement, please refer to the faculty's website for information on the <b>courses offered</b> in Psychology.</li> <li>• The ERASMUS coordinators will be happy to advise you.</li> <li>• If you <b>only want to take single courses of a module</b>, the following applies:             <ul style="list-style-type: none"> <li>• Participation only in one course = 1 ECTS credit per semester</li> <li>• Participation + examination in one course</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Possible <b>changes</b> in the Learning Agreement (Table A2/B2) during your stay must be reviewed and signed again by the responsible ERASMUS coordinators.</li> </ul>	<p>= 3 ECTS credits per semester</p>
<p><b>Course Participation &amp; Assessment</b></p>	<ul style="list-style-type: none"> <li>• Ms. <b>Petra Freitag</b> (<a href="mailto:petra.Freitag1@tu-dresden.de">petra.Freitag1@tu-dresden.de</a>) advises the international students <u>after their arrival in Dresden</u> before the start of the semester on the final compilation of the <b>individual schedule</b>. Please ask for an appointment and bring your provisionally approved Learning Agreement with you.</li> <li>• Erasmus students are advised to register their participation with the <b>lecturers</b> by e-mail or to go to the first session of a chosen course and, if necessary, to agree on individual arrangements regarding conditions of participation and examinations.</li> <li>• To <b>certify individual agreements</b> with lecturers, please fill out the "<b>Certificate of Attendance</b>", have it signed by the lecturer and send it to <b>Judith Josupeit</b> at the end of the course. The template as well as instructions for filling it out can be found on the website of the Faculty of Psychology under "Studies".</li> <li>• <b>Registration for regular examinations</b> can be done at the Examinations Office Psychology with Ms. <b>Sibyl Herrmann</b> (<a href="mailto:pruefungsamt.psychologie@tu-dresden.de">pruefungsamt.psychologie@tu-dresden.de</a>) or via the online portal "Selma". For the latter you will receive login data.</li> </ul>	<ul style="list-style-type: none"> <li>• All individual arrangements for coursework and exams should be made at the beginning of the semester</li> <li>• In general, there are the following possibilities for international students to get their <b>study and examination credits accredited</b>: <ul style="list-style-type: none"> <li>➤ Course work can be completed and recognized in the <u>regular scope</u> according to the specifications of the module descriptions.</li> <li>➤ In the case of regular/individual examination performances, students can choose whether they want to perform them <u>graded or ungraded</u>. This must be determined prior to the examination. If students have chosen a graded examination performance, the grade must be included in the "Certificate of Attendance".</li> <li>➤ The recognition of the partial performance "<u>Attendance without examination</u>" is possible and will be accredited with 1 ECTS. This must be planned in advance and the attendance to each session has to be confirmed continuously by the responsible lecturer via the form</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Regular examinations, which are taken at an <b>individual time</b>, must be arranged with the respective instructor, and applied for at the examination office.</li> <li>• The <b>period for registration</b> of regular examination services as well as the <b>examination dates</b> can be found <a href="#">HERE</a>.</li> <li>• The form for requesting an <b>individual appointment</b> for regular examination services can be obtained from Mrs. <b>Sibyl Herrmann</b>.</li> </ul>	<p>"<b>Attendance List</b>" by signature, so that the regular attendance can be presented documented at the end.</p> <p>➤ If a student <u>fails a module examination</u>, 0 ECTS are usually awarded for the module taken. If the students can prove by means of the "Attendance List" that they have regularly attended the course, the partial achievement "Attendance without examination" can be accredited with 1 ECTS.</p>
<p><b>Transcript of Records (ToR)</b></p>	<p>The <b>Transcript of Records</b> is issued at the end of the stay visit at TU Dresden and contains an overview of the courses attended, services rendered, grades and ECTS credits achieved. The Transcript of Records is based on the regular examinations taken as well as the contents of the "Certificates of Attendance" for possible individual agreements and examination achievements.</p>	<p>To receive the <b>Transcript of Records</b>, please contact Ms. <b>Judith Josupeit</b>. Send her the official <b>overview of grades</b> that you will receive from the Examination Office Psychology, as well as all "<b>Certificates of Attendance</b>" for individually agreed services. In addition, please create a <b>list of all courses/modules</b> taken with the corresponding module codes, ECTS and grades. On this basis, Ms. Josupeit will then create the final Transcript of Record.</p>