TECHNISCHE UNIVERSITÄT DRESDEN

School of Science Faculty of Psychology

Notes on the application for the study program
Psychology: Human Performance in Socio-Technical Systems **(HPSTS) (M. Sc.)**

Procedure

I. Online application via the corresponding application portal

II. Completion of the present application for the aptitude test

III. Submit required documentation before May 31 or July 15 (see details on page 3).

IV. Informal note of acceptance or rejection given (before mid of August)

V. Official notes of acceptance (before end of August)

Necessary qualifications und required documentation

1. University entrance qualification: German „Abitur" or equivalent degree (attach copy).

- In the case of certificates acquired abroad that are not written in German or English, submit a copy of the respective original certificate and a copy of the translation!

2. University degree: A first professional degree recognized in the Federal Republic of Germany from a course of study of at least six semesters in psychology or a first professional degree from a university in one of the following subjects**:** Work sciences, computer sciences, engineering, traffic science, economics, business education, industrial engineering, teacher training, public health, occupation health, sociology (attach copy).

- If your degree is not completed by the time you are submitting this application form, submit an official documentation showing that you have completed at least 80% of the required credits (Transcript of Records). If such documentation is not available to you, submit a letter from your university attesting that you have completed at least 80% of the required credits.
- In case of a university certificate acquired abroad that is not written in German or English, submit a copy of your original certificate and a copy of the translation!

3. Application form, completed and signed (Pages 2-3)

4. Documentation of **coursework in thematic core areas** (see Appendix 1, page 4) and **basic psychological subjects** (see Appendix 2, page 5). Credits to be recognized can be either in the thematic core areas or in the basic psychology subjects. If something is listed twice, it will only be recognized the first time.

5. Language Documentation: English and German language knowledge must be at least at level B2 of the European reference frame (attach copy).

- Please use your most recent documentation!
- You may check whether your documented knowledge of English (e.g., English in high school, TOEFL, IELTS, CAE) is equivalent to level B2 here.
- If English is your native language, you do not need this kind of documentation.
- According to §7 of TU Dresden's Immatrikulationsordnung you also need sufficient knowledge of the *German* language.

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After creating the corresponding Online-Application, complete this application form!

Family Name: _____ First Name: _____

Applicant-No.: _____ (was assigned during Online-Application)

E-Mail-Address[1]: _____

Phone Number[1]: _____ Date of birth[1](DD-MM-YYYY) : |__ __ - __ __ - __ __ __ __|

1. Type of application

☐ New application, continue with 2 - 6.

☐ Reapplication with changes, continue with 2 - 6.

☐ Reapplication without re-examination of the eligibility requirements, continue with 7.

2. University Entrance Qualification

I have acquired a university entrance qualification (German „Abitur" or equivalent degree).

☐ Yes, a copy of the transcript is attached.

☐ Yes, a copy of the transcript is attached.

☐ No.

3. First University Degree

I have acquired a first university degree that is recognized as equivalent to a Bachelor's degree by the Federal Republic of Germany, or acquired at least 80% of the credits required for such a degree, either in a Psychology program (minimum 6 semesters), or in one of the following subjects: Work science, computer sciences, engineering, traffic science, business education, teacher training, public health, occupation health, sociology.

☐ Yes, a copy of the university degree is attached.

☐ Yes, I have attained at least 80% of the course credits required for graduation. Confirming evidence of this (issued by my university) is attached.

☐ No.

4. Thematic Core Areas

I have completed coursework of at least 5 ECTS in each of at least 4 of the 12 thematic core areas (a total of at least 20 ECTS, see Appendix 1).

☐ Yes, the completed Appendix 1 of the application form including meaningful module descriptions[2] and additional evidence of achievement[3], if applicable, are attached.

☐ No.

5. Basic Psychological Subjects

I have completed coursework at least 3 of the 10 basic psychological subjects with a total of at least 20 ECTS (see Appendix 2).

☐ Yes, the completed Appendix 1 of the application form including meaningful module descriptions[2] and additional evidence of achievement[3], if applicable, are attached.

☐ No.

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[1] This data is used exclusively for the purpose of clear identification and possible contact in the event of queries during the application process.

[2] Please submit printed or copied module descriptions of the respective university. Does not apply to applicants of the TU Dresden with a Bachelor in Psychology. If no module descriptions exist, please have them confirmed by letter from the university.

[3] Certificates or transcripts for accomplishments not listed on the college degree transcript or certificate of completion of 80% of the college degree.

6. Knowledge of English

I can demonstrate English skills at least at level B2 of the European Framework of Reference or English is my native language.

☐ Yes, sufficient language skills are proven by

☐ university entrance qualification ☐ Language test ☐ other: _____

☐ No.

7. Repeated Application without renewed Examination of the Eligibility Requirements

☐ There have been no changes to my application information. My eligibility certificate dates from the year (YYYY) |__ __ __ __|.

If you have answered any of questions 2 to 6 with „No", you are not eligible to apply, and your application will not be considered any further. If you have answered questions 2 to 6 with „Yes", please submit this application form together with all the required documentation to the address that applies to you, and before the respective deadlines:

University degree received in Germany:	University degree received outside of Germany:
Applicants with German citizenship	TU Dresden
TU Dresden	c/o uni assist e.V.
Professur Arbeits- und Organisationspsychologie	11507 Berlin
Studienbüro HPSTS, BZW	
01062 Dresden	<u>Application Deadline:</u>
Applicants with foreign citizenship	For German and foreign applicants (EU) **July 15** of the respective year.
TU Dresden	For foreign applicants (Non-EU) **May 31** of the respective year.
International Office	
01062 Dresden	
<u>Application Deadline:</u>	
July 15 of the respective year.	

Please include a self-addressed stamped postcard with your application if you would like to receive confirmation that your materials have been received. A confirmation of completeness of your documents or their mail return to you is not possible. You can check the completeness of documents with the checklist (last page in this document). Application forms that are not received in complete and appropriate form or before the deadline will be excluded from the application procedure.

I confirm that all of the information I have provided is accurate and complete.

_____   _____

Date, Place   Signature

Appendix 1: Thematic Core Areas

I have attained the following course credits in thematic core areas:

(1) Cognitive Affective Science (Kognitions- und Emotionsforschung)

(2) Consumer Research (Verbraucherforschung)

(3) Human Factors Engineering / Ergonomics / Neuroergonomics (Ingenieurwissenschaft / Ergonomie / Neuroergonomie)

(4) Human Resource Management (Personalmanagement)

(5) Learning & Instruction (Empirische Bildungs-forschung und Instruktionspsychologie)

(6) Marketing

(7) Organization & Work Science (Organisations- und Arbeitswissenschaft)

(8) Public Health; Occupational Health (Gesund-heitswesen und Gesundheit bei der Arbeit)

(9) Quality Management (Qualitätsmanagement)

(10) Social Behavior Science (Sozialwissenschaft)

(11) Statistical Methods (Statistische Methoden)

(12) Traffic and Transportation Science (Verkehrs- und Transportwissenschaften)

In accordance with §5 of the Eligibility Regulations (Eignungfeststellungsordnung), please indicate all credit-worthy academic achievements as well as the number of ECTS for each thematic core area. A minimum of 4 core areas with at least 5 ECTS each are required, cf. also §3 of the Selection Regulations. Enclose a module description with numbering for each course achievement so that a clear assignment is possible and enter the respective number in the last column of Table 1.

Table 1: Acquired credits in thematic core areas.

Thematic Core Area 1-12	Title	Type (Module, lecture, seminar, bachelor thesis, diploma thesis, state	ECTS[4]	Number in Module Description

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[4] If available only in *semester hours per week*, please convert, e.g. here: https://vmc.medunigraz.at/ects-calc/

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Appendix 2: Basic Psychological Subjects

I have attained the following course credits in basic psychological subjects:

(1) General psychology	(2) Biological psychology
(3) Differential and personality psychology	(4) Developmental psychology
(5) Methods of psychology	(6) Psychological diagnostics
(7) Social psychology	(8) Statistics
(9) Traffic psychology	(10) Engineering psychology

In accordance with §5 of the Eligibility Regulations (Eignungfeststellungsordnung), please indicate all credit-worthy academic achievements as well as the number of ECTS for each thematic core area. A minimum of 20 ECTS in 3 basic psychological subjects is required, cf. also §3 of the Selection Regulations. Enclose a module description with numbering for each course achievement so that a clear assignment is possible and enter the respective number in the last column of Table 1.

Table 2: Acquired credits in basic psychological subjects.

Basic Psychological Subject 1-10	Title	Type (Module, lecture, seminar, bachelor thesis, diploma thesis, state	ECTS[5]	Number in module description

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[5] If available only in *semester hours per week*, please convert, e.g. here: https://vmc.medunigraz.at/ects-calc/

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**Checklist for your application documents.
Do not enclose this list with your application!**

	Documentation	**Comment**
Application form	*Completely filled out application form*	Created during online application.
	Fully completed application form for aptitude assessment for the study programme HPSTS	Pages 2-5 of this document.
University Entrance Qualification	*Copy of transcript of university entrance qualification* („Abitur"), or a comparable degree	For certificates that are not written in German or English, a copy of the respective original certificate and a certified copy of the translation are enclosed.
University degree	*Copy of first university degree* (e.g., bachelor's degree) in psychology (minimum of 6 semesters) or a comparable study program (see above) that is recognized by the Federal Republic of Germany	
	or	
	Evidence (provided by your university) that at least 80% of course credits required for graduation have been attained (Transcript of Records)	If your university does not issue this proof, please enclose a certificate confirming this fact and stating your grade (usually from the examination office)!
Thematic Core Areas	*Appendix 1 of the Application form* including informative module descriptions	All relevant and meaningful[6] module descriptions are unambiguously numbered and can be matched to Appendix 1 or 2. If no module descriptions are available, evidence by your university is provided.
Basic Psychological Subjects	*Appendix 2 of the Application form* including informative module descriptions	
Knowledge of English	*Copy of English language certificate* (level B2 or higher), if English is not your native language	The most recent available certification is provided
	German language certificate, if German is not native language	

Please note:

(1) Additional documentation not listed here (e.g., personal statements of yours, reference letters) will **not** be considered as part of the application procedures.

(2) If any of the required documentation listed above is **missing**, your application will **not be considered** any further. Ensuring the completeness of your application is your responsibility.

We wish you the best of luck with your application!

HPSTS Team, TU Dresden

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[6] In the case of theses or very general module descriptions, please send more detailed descriptions so that recognition is possible.