



## ERASMUS+ International Mobility – Student Mobility – Incoming

### Prerequisites

- Students enrolled in an Erasmus+ partner university can apply for an Erasmus+ grant to perform a study programme / an individual study stay / work on a research project.
- Before applying, please check with your home coordinator if you fulfil the requirements for the Erasmus+ grant. In cooperation with the academic coordinator at the home university and the academic coordinator at TU Dresden, you have to arrange the date of your study stay and the activities to be carried out. Only students who are nominated by their home coordinator can be considered for Erasmus+.

### Grant duration

2 to 6 months (2 whole months is the absolute minimum!)

### Grant<sup>1</sup>

Subsistence grant **850 € per month + travel grant lump sum** according to distance band. Students traveling with their child, students with a disability or chronic disease, working students and first-generation students can also apply for a monthly top-up of 250 €. Further information: [www.tu-dresden.de/international/erasmusplus](http://www.tu-dresden.de/international/erasmusplus).

### Before the mobility

#### Application:

After arranging your study plan and the time of your study stay, please start submitting the necessary documents to the International Office **at least 4 months before travelling to TUD**.

First, please apply for admission to TU Dresden [here](#) (please choose “non-degree” (Erasmus)). Afterwards you will receive a link to the Mobility Online Portal. In the Mobility Online Portal you complete your application for admission and the application for ERASMUS funding. Please prepare the following documents:

- **Learning Agreement**, signed by all parties – document may be sent as a scanned copy. The Agreement contains details concerning e.g. the study proposal. Students should complete 30 ECTS credit points in a six months stay, 15 credits in a three months stay.
- **Certificate of Enrolment** from sending institution
- **Transcript of Records**
- **Language certificate**: B1 German - in case language of instruction is German/ B2 for Medicine and Dentistry; if applicable proof of English B1/B2
- **Copy of passport**

Subsequently, the International Office of TUD will send you the **Grant Agreement** stating the amount of the grant awarded. The **original and signed** Grant Agreement has to be sent to the International Office (see below). Please also read the [Erasmus+ Student Charter](#), which informs students about their entitlements as well as obligations and duties during the mobility period.

<sup>1</sup> Simultaneous funding from EU-sources is not possible.

It is the student's responsibility to check for compatibility with student loans in their home country.

**Payment:**

The grant will be paid in two instalments:

1. Instalment: 70% of the travel costs and 70% of the subsistence costs upon arrival at TU Dresden (please open an account at a German bank after registration in Dresden).
2. Instalment: 30% of the travel costs and 30% of the subsistence costs at the end of the mobility after the documents listed below have reached TUD International Office.

**Tuition and other fees:**

You are not required to pay any tuition fees to TUD. However, all regularly enrolled students must pay a so-called „student fee“ (Semesterbeitrag) of approximately 300 € which covers the Studentenwerk, the Studentenschaft, and a ticket which covers free transportation for busses, trams, regional trains, and the S-Bahn in and around the greater Dresden area.

**Admission:**

To become enrolled at TU Dresden as an exchange student, the application for admission is required (see above). Once you receive your letter of admission, you can apply for visa.

**Visa:**

Please check the latest visa information here: <https://www.auswaertiges-amt.de/en>

**During/at the end of the mobility**

One month before the end of your stay, you will be asked via e-mail (please check your spam folder) to complete and send back the final report **EU Online Survey** within 10 days. If you do not fill in the questionnaire, you must pay back your whole grant!

Within 30 days AFTER you leave TU Dresden, please upload the following documents in your Mobility Online Account:

- **Confirmation of Attendance** confirming the start and end date of your study period at TUD. These must match the dates stated in the Grant Agreement, otherwise the grant will be reduced by the time not covered. The confirmation is signed at the end of your stay if you send it to [austauschstudium@tu-dresden.de](mailto:austauschstudium@tu-dresden.de).
- **Transcript of Records** / alternatively Learning Agreement Table E, confirming the amount of CP/workload which was accomplished, issued by your TUD faculty or examination office.
- **Proof of Recognition** / alternatively Learning Agreement Table F, confirming recognition of the academic achievements that were achieved during your stay at TUD.
- **Certificate of Enrolment** from your home university for the period of time spent at TUD.

**Miscellaneous:**

More information on practical issues (accommodation, insurance, etc.) of studying at TU Dresden: [https://tu-dresden.de/studium/vor-dem-studium/internationales/informationen-von-a-z?set\\_language=en](https://tu-dresden.de/studium/vor-dem-studium/internationales/informationen-von-a-z?set_language=en)

**Contact:**

Tabea Gösche | ERASMUS+ International Mobility | [tabea.goesche@tu-dresden.de](mailto:tabea.goesche@tu-dresden.de)  
Tel.: +49 351 463-32218 | [www.tu-dresden.de/international/erasmusplus](http://www.tu-dresden.de/international/erasmusplus)  
Mommsenstraße 6, room 171, 01069 Dresden