

## General hygiene concept

### for the implementation of on-site examinations at TU Dresden during the COVID-19 pandemic

The general hygiene concept is based on TUD's concept of measures taking into account the current legal regulations during the COVID-19 pandemic. Please adapt the hygiene concept to your specific conditions and present the concept to the participating parties before the examination. With their signature, the examiners confirm that the following points will be adhered to when conducting the exam. The hygiene concept will be archived together with the examination records.

<b>Title of examination</b>	
<b>Date/Start/Duration</b>	
<b>Building/Room</b>	
<b>Examination organizer/Examiner</b>	
<b>Contact person on site</b>	
<b>Number of participants</b> (examiners, examinees, observers, etc.)	
<b>Type of examination (please tick):</b>	
<input type="checkbox"/> Written on-site examination (including exams involving an 'object' such as a model or portfolio)	<input type="checkbox"/> Oral on-site examination
<b>All examinees have a negative test result (3G+ status) // 3G for examiners as well as the proctors/assessors</b> (to be presented on request)	(confirmed by the signature of the examination organizer/examiner)

1. TU Dresden's concept of measures regarding "COVID 19 (Coronavirus SARS-CoV-2)" in its current version must be adhered to. The regulation of the Saxon State Ministry for Social Affairs and Cohesion for the protection against the coronavirus SARS-CoV-2 and COVID-19 (Saxon Corona Protection Ordinance - SächsCoronaSchVO) in its current version must be respected. [see [website](#) Occupational Health Services TUD] All parties involved in these examinations ensure that the hygiene rules are strictly observed.

2. Individuals with COVID-19-like symptoms must not enter the campus. The same applies to individuals who are demonstrably infected with SARS-CoV-2, have had personal contact with a person who had tested positive for SARS-CoV-2 within the past 14 days or have been in a risk area within the past 14 days.

3. The minimum distance of 1.5 m must be maintained.

4. In publicly accessible buildings and facilities a FFP2 mask must be worn. During the examination while sitting at one's place, students are required to wear a medical mask (surgical mask); when speaking is necessary, the mask may be taken off.

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5. According to the Saxon Corona Protection Ordinance, TU Dresden is obliged to record the contacts of those who participate in on-site teaching and on-site examinations (applies to examiners/supervisors and those who are to be examined). The Coronavirus warning app of the RKI is used for this purpose. Before entering the facilities, you must scan the posted QR code. Alternatively, you can submit a completed contact form to the person responsible for the examination/supervisor.

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6. After entering the buildings and before entering the examination rooms, all individuals must immediately wash or disinfect their hands in the sanitary facilities.

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7. The person responsible for the examination can obtain a bottle of hand sanitizer and surface disinfectant as well as disposable paper towels on request by email to [IGM@tu-dresden.de](mailto:IGM@tu-dresden.de) (at least 3 days, better 1 week before the examination). These should be provided according to the recommendation of Directorate 4 in the entrance area of the examination room with appropriate labeling. Thus, each examinee has the possibility to clean their place themselves or to disinfect their hands.

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8. Crowds of people, for example in waiting areas, at entrances or exits, or in front of sanitary facilities, should be avoided.

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10. The furniture in the seminar rooms and classrooms for drawing was not adapted (no marking or reduction of furniture). It is the responsibility of the person in charge of the examination to ensure that the minimum distance of 1.5 m between the individual examination participants is maintained.

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11. If possible, the room shall be ventilated regularly during the examination, at least every 20 minutes for at least 3 minutes.

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12. At the end of the examination, the students have to leave the examination room row by row.

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13. Other specifics:

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Date, signature

Examiner/Examination organizer