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Der Rektor

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Dear colleagues,  
dear students,

On this occasion, I would like to request your cooperation with an urgent appeal to strictly adhere to the known [hygiene regulations](#) and rules of conduct in connection with COVID 19 (coronavirus SARS-CoV-2). I kindly ask you to observe these rules of conduct not only in official matters but also in your private life.

Furthermore, due to the increasing number of holiday returnees from abroad, we would like to once again remind you that, in the event of a positive test with the COVID-19 virus and the (suspected) place of contact, immediate absence from work is imperative. We urgently recommend that you only return to your workplace in consultation with your supervisor. This is only permissible after 14 days have passed or after a negative test has been confirmed and submitted, which was carried out five days after the suspected contact situation at the earliest.

If you have typical COVID-19 symptoms, you must stay at home and see a doctor. Possible symptoms can be found on the following information sheet:

[https://www.infektionsschutz.de/fileadmin/infektionsschutz.de/Downloads/Orientierungshilfe\\_Bu erger.pdf](https://www.infektionsschutz.de/fileadmin/infektionsschutz.de/Downloads/Orientierungshilfe_Bu%20erger.pdf)

Free tests can be carried out at the Corona Test Centre at Dresden Airport for all those returning from holiday or travel. You can also use this service even if you are not flying into Dresden. In this case, if possible, do not use public transport to get to the airport, keep your distance from other people and keep your mouth and nose covered.

Anyone who would like to be tested as a precautionary measure despite being free of symptoms can also contact certified laboratories in Dresden.

The Corona Outpatient Clinic of the Carl Gustav Carus University Hospital Dresden conducts tests only on symptomatic individuals. The Dresden Public Health Department only tests for the tracking of infection chains.

The Occupational Health Services of TU Dresden do not perform tests for SARS-CoV-2, a cost settlement via the Occupational Health Services is therefore not possible.

In the event of a positive test or an infection in your immediate environment, the Public Health Department will contact you to trace the chain of infection. **It is therefore in your own interest to record (if possible electronically, e.g. using Excel) who you have been in contact with daily, including which places (buildings, rooms, canteens, libraries, etc.) you have visited and when, and to keep these lists for at least 14 days.** When organising private meetings - especially if they take place in closed rooms - it is also useful to create a contact list to facilitate a later reconstruction of infection chains.

In the event of infection with the coronavirus or contact with infected persons, employees are urgently requested to inform their supervisor, Directorate Personnel ([dezernat2@tu-dresden.de](mailto:dezernat2@tu-dresden.de))

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TU Dresden,  
01062 Dresden


Besucheradresse  
Mommensenstraße 11  
01069 Dresden

Steuernummer  
(Inland)  
203/149/02549

Bankverbindung  
Commerzbank AG,  
Filiale Dresden

audit familiengerechte  
hochschule / EMAS  
Umweltmanagement

Postadresse (Pakete u.ä.)  
TU Dresden,  
Helmholtzstraße 10,  
01069 Dresden

 Zufahrt für  
Rollstuhlfahrer  
zum EG über die Rampe  
am Haupteingang

Umsatzsteuer-Id-Nr.  
(Ausland)  
DE 188 369 991

IBAN  
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and the Unit Occupational Health Services ([gesundheitsdienst@tu-dresden.de](mailto:gesundheitsdienst@tu-dresden.de)) immediately. If you, as a superior, become aware of a case of infection among your employees, please provide this information directly to the Unit Occupational Health Services ([gesundheitsdienst@tu-dresden.de](mailto:gesundheitsdienst@tu-dresden.de)). Students are also asked to contact the Unit Occupational Health Services ([gesundheitsdienst@tu-dresden.de](mailto:gesundheitsdienst@tu-dresden.de)) immediately in the event of infection with the coronavirus or contact with a confirmed case of infection.

After an internal TUD evaluation, the information on rooms and times (without mentioning names!) can then be distributed to all students and staff members via email. If you find that you were in the same place at the same time, stay at home and contact the Public Health Department, which will give you further instructions. Please follow the instructions of the Public Health Department. Employees are also requested to inform their supervisor(s), [Directorate Personnel](#) and the [Unit Occupational Health Services](#).

For each on-site activity (research, teaching, examinations, administration, transfer), we kindly ask you to provide a security concept that should help to keep the risk of infection as low as possible.

For more information (for example, on continued pay), see [Notes of the Free State of Saxony](#).

I am requesting your understanding and prudent action in the interest of the health of all members of TU Dresden.

With kind regards

p.p. Prof. Dr.-Ing. habil. Antonio M. Hurtado  
Vice-Rector for University Development

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