



Stipulations for the limited resumption of teaching events at TU Dresden that require students to attend during the corona pandemic. Valid as of 4th May 2020

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The University Executive Board of TU Dresden, the Corona Crisis Management Team and Planning Committee for Teaching, have agreed on the following, binding principles:

1. The protection of the health of both lecturers and students is of the utmost priority.
2. The 2020 summer semester shall not be a “lost semester”.
3. The highly dynamic implementation of digital teaching should provide the greatest possible advantages for teaching and learning at TU Dresden.

Even though we might not have the complete picture yet: Digital teaching at TU Dresden (#TUD-Digital) has been a success story so far, thanks to the great commitment of everyone involved! We are aware that not everything is running smoothly yet, as digital teaching is still new to many lectures and students. Despite the many opportunities afforded by digital teaching, there are formats which - especially without prior planning - cannot be conducted remotely, or only with great difficulty as they require students to attend (classroom teaching).

However, as the health protection of lecturers and students is the highest priority, admission to teaching events that require students to attend is only permissible, if the number of persons who are on TU Dresden’s premises at the same time, is drastically limited and the teaching events **adhere strictly** to measures to minimise the risk of infection. Since individual lecturers and students, themselves, might belong to risk groups or have not yet been able to travel to Dresden, it must also be ensured that the teaching content **continues to be made available digitally** (asynchronous, **hybrid teaching**), for as many classroom teaching events as possible.

From 4th May, the following principles should therefore be observed during the resumption of teaching events that require students to attend:

1. All forms of teaching that can be made available digitally will not be offered as classroom-based courses **this summer semester**. In particular, this includes **all lectures**.
2. The teaching of classroom-based lessons (that require students to attend) must remain the exception and is reserved for classes in which the acquisition of competences is impossible without direct physical interaction between students. A typical example is practical laboratory training. A **maximum of 10% of the students (about 3,000)** may stay in the facilities of TU Dresden per day. This number corresponds to about 20% of the number of students who normally stay on campus and is set as an **absolute maximum! It is our goal to remain below this number.**

It is only necessary to have a **minimum number of students** on campus and an **ideally balanced distribution** throughout the day. This must be taken into account when planning.

Students and lecturers should preferably come to the campus only for their respective classes; outside of classes, it is generally prohibited to stay in the buildings of TU Dresden. For arrival and departure, public transport and carpools should be avoided, if possible.

In the case of practical laboratory training, it is often standard procedure to provide additional components (consultation, protocol preparation) before and/or after the experimental work is carried out. These and similar components are prohibited; virtual equivalents are to be used.

3. The Deans of Studies draw up a **priority list** for the courses of the summer semester that can only be held with students in attendance. These teaching events can have a **maximum of 10%** of the students of the degree programme on a daily basis. For the purpose of maximising the protection of health, the aim is to keep the attendance as low as possible.

Example:

Students in the degree programme		2000
Priority	Course	Maximum number of students
1	LV 1 / Group 1; Room A; 2. DS	50
2	LV 2 / All; Room B; 4. DS	130
3	LV 3 / Group 5; Raum C; 5. DS	20
	Total (max. 10 %)	200 (not ideal - maximum reached!)

This planning has to be done for each day of the week. In coordination with students, teachers concerned and D4, individual courses can be planned on Saturdays.

When planning courses, special coordination is required for courses attended by students from different degree programmes. In order to plan suitable rooms, the individual plans need to be merged. The responsible Deans are to coordinate this.

4. A security concept shall be developed for each of the prioritised courses and set out in writing. The following points are particularly relevant in this context:
 - a. The minimum distance of 1.5 m must be maintained, e.g.
 - i. Use of large rooms; coordination via room allocation for central teaching rooms
 - ii. Reduction of the group size
 - iii. Adaptation of teaching format (e.g. practicals in lecture theatres: conducting experiments in the lecture theatre, if necessary with video recording; protocolling and evaluation by the students; reducing the number of experiments; ...)
 - b. If possible, use rooms with separate entrances and exits.
 - c. Protective measures shall be observed, in particular
 - i. Community masks (covering mouth and nose) for students and teachers is strongly recommended (to be procured by the students themselves)

- ii. Ensuring hand hygiene (washing facilities available in the vicinity and clearly labelled)
 - iii. Shielding e.g. with perspex (to a limited extent, perspex can be made available centrally; the workshops may be opened temporarily to support the measures, subject to the hygiene and distance regulations)
 - d. In the concept, the routes in the buildings leading to the individual rooms from the entrance and exit shall be taken into account. In particular, minimum distances must be observed and intersections, where crowds may form, must be avoided (control system, D4 provides support).
- 5. The **Deans or Heads of the Central Academic Units** are responsible for deciding on prioritization and security concepts. The close involvement of the Deans of Studies is strongly recommended.
 Courses, for which no safety concept can be developed, **may be not held with the requirement of student attendance**. They are to be moved from the list; **other courses may follow**.
- 6. As a protective measure against the uncontrollable spread of infection, all course participants **must be recorded for each date in a traceable manner** (a resolution for this will be decided centrally and made available after approval by the Data Protection Officer.) If registration is refused, participation is prohibited.
- 7. The **list of courses, for which attendance is required, and their security concepts** must be accessible at all time by the University Executive Board and the Directorate 4 – Property Management, Technology and Security of TU Dresden. Details are still to be determined.
- 8. For **teacher training degrees** the prioritisation is carried out separately by the persons responsible for the subjects/ departments/ areas of study and, where applicable, in coordination with the specialised study programmes. The faculties report their prioritisation (incl. the number of students concerned) for the teacher training degrees to the Deans of Studies of the teacher training course via the ZSLB. In turn, the ZLSB reports back the total number for the teacher training degrees.
- 9. Special arrangements for courses with **contact to third parties** (e.g. patient contact in human medicine) are made by the Crisis Management Team in coordination with the respective faculty.
- 10. The Crisis Management Team shall decide on **exceptions** in individual cases (e.g. use of special software) on the basis of a justified application. Applications are to be submitted through the Deans or Heads of the Central Academic Institutions and should be considered very carefully.

Specifications for the **examination procedure** will follow as soon as the various concepts have been evaluated and legally verified.