Call for proposals

2017 INTERNATIONAL SUMMER SCHOOLS
at the Schools of TU Dresden within the framework of the Institutional Strategy

What are the goals of the programme?
TU Dresden (TUD) has set itself the goal of promoting the process of internationalisation as part of its Institutional Strategy. One such measure is to hold International Summer Schools with a lasting commitment to establishing international academic relations and to strengthening interdisciplinarity. At the same time, this measure is intended to support integration among the five Schools and to make an important contribution to the implementation of the Internationalisation Strategy “TU Dresden – Connected to the World”.

While the participants of the Summer Schools will receive specialised advanced education on current areas of research, and develop and strengthen international collaboration through the academic exchange of ideas, for TU Dresden this will provide an opportunity to present TU Dresden’s first-class teaching and research facilities to international visiting scholars.

How does the procedure work?
From 2013 to 2017 one International Summer School per year can be held by each School. 27,500 EUR per School will be available for this purpose in 2017. The prerequisite for funding is that at least two Faculties of a School take part (at the School of Science: at least two disciplines). The School of Medicine is urged to submit a joint application with another School or individual Faculties or Departments.

We would like to draw attention to the fact that newly appointed professors can also be integrated into designing the Summer Schools; moreover, the International Summer Schools can be used as an opportunity to intensify the collaboration with partner institutions within DRESDEN-concept, in this way contributing to improved network relations within Dresden as a research location.

As part of the call for proposals for the 2014 Summer Schools, the Schools have already designed an internal overall concept for four years (2014-2017), and since the project ideas are in some cases well advanced, the specific applications for the
2017 Summer Schools can be submitted immediately. The last possible date for submitting applications is 30 October 2016. The applications will be processed and approved in the order in which they are received, with the processing period taking about six weeks up to sending out the letter of approval. The project outlines including the financing plan are to be submitted to the Institutional Strategy’s Project Management of the Academic Affairs and Internationalisation Project Team.

What will be funded?

The level of funding comprises 27,500 EUR for each Summer School and is intended for the following items:

- Costs for material and equipment for the organisation and implementation
- Remuneration and travelling expenses for selected visiting lecturers
- Expenses covering the travel and accommodation costs for the participants

Additional conditions:

- Approximately one quarter of the funding is to be allocated to remuneration, materials and equipment; approximately three quarters to expenses.
- At least 75% of the participants should be international participants.
- At least 30% of the participants should be doctoral candidates. Students in Bachelor’s, Master’s or double degree programmes are not eligible for funding.

Payment of remuneration/expenses is generally made by bank transfer. TUD will support the International Summer Schools programme through announcements/advertising on TUD’s home page and other available channels.

In addition, the Project and Financial Controlling of the Institutional Strategy has made available 1,500 EUR in material resources for holding a scientific launch and/or closing event, including, for example, a guided city tour.

Which disciplines will receive

In principle, the programme is open to all disciplines. The decision concerning which Faculties or disciplines will take part in the 2017 International Summer School is to be made by the individual School. Only one project outline per School can
be submitted for the Summer School by the School spokesperson. This outline will have been previously selected after involving all the Faculties and disciplines belonging to that particular School.

What general conditions should the Summer Schools fulfil?

- A duration of at least 5 days
- The emphasis should lie on the participants' academic exchange of current research developments.
- The Summer School is to be aimed at international participants from a variety of countries and should involve junior researchers in particular.
- The Summer School is intended to mark the launch of ongoing projects and collaborations. The Summer School can of course also help to continue and intensify existing international collaborations.

**Our recommendation:** The Summer Schools should, as far as possible, take place in September 2017 at the latest in order to ensure a timely settlement by the end of the Institutional Strategy's project period (31st October 2017). Any liabilities taking effect after this deadline cannot be considered.

Submitting an application

The project outline for the 2017 Summer School (up to five pages, without CVs) should contain details on the following points:

- Presentation of the planned event: overall concept, disciplines involved, planned course programme (including extracurricular activities), teaching contents and goals
- Description of the target group and selection process of participants
- Details of the qualifications of the teaching staff: (as far as possible) enclosing brief CVs of relevant partners (e.g. planned visiting lecturers or international partners)
- Complete schedule with details of planned marketing measures
- Financing plan

What are the quality criteria?

The criteria for the endorsement of the project plan by the Rectorate and the release of the funds linked to this are:

- Quality and conclusiveness of the overall concept
- Consistency with regard to the integration of the Summer School into the overall concept of the School,
submitted as part of the application for the 2014 Summer School

- Academic excellence of the course programme and the scholars involved
- Scientific significance of the course at national and international level
- Degree of interdisciplinarity
- Expected synergistic effects
- Quality assurance measures and documentation (choice of lecturers, application procedure, selection of partners, previously acquired qualifications of participants
- Status and quality of the preparation and planning
- Plausibility of the financing plan
- Quality and scale of public relations and advertising
- Observance of formal criteria

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<th>Application deadline, assessment and timeline</th>
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<td>Applications can be submitted as of now, but no later than <strong>30 October 2016</strong> to:</td>
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<tr>
<td>Christina Spirow</td>
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<td>Acting Project Manager for Academic Affairs and Internationalisation</td>
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<td><a href="mailto:christina.spirow@tu-dresden.de">christina.spirow@tu-dresden.de</a>; Tel.: 0351 463-39939</td>
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<td>Only those applications which are submitted complete and within the deadline can be considered. The applications will be assessed by the Rectorate. Schools who have applied will be informed in writing of the decision regarding funding approximately six weeks after submitting their application.</td>
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<td>If you have any questions, please do not hesitate to contact the aforementioned contact person.</td>
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18 January 2016