



Annex to the registration for a TU Dresden childcare place

Terms of use for TU Dresden childcare places

TU Dresden offers its employees the possibility to use childcare places in day care centers operated by the *Studentenwerk Dresden* as well as in day care for children from the ages of 9 weeks until they are old enough to start school in Dresden. The following regulations apply:

1) General regulations

- a) TU Dresden only offers childcare places in the facilities mentioned in the registration form. After registration for a place, TU Dresden decides whether the applicant can be offered a place in one of the facilities according to the allocation criteria mentioned below. The applicant must then contact the respective provider of the day care center / day care and sign an appropriate care contract with this provider.

The care contract is signed exclusively between the provider of the day care center / day care and the custodians / users of the care facility.

- b) There is no legal entitlement to a TU Dresden childcare place.
- c) The use of a place is always linked to the duration of the employment contract of at least one custodian with TU Dresden. If the employment contract ends, the care for the child or children via a TU Dresden childcare place will end three months after the end of the employment, at the latest.
- d) As soon as a place is granted, at least one custodian must submit proof of an employment contract with TU Dresden (see point 6 of the registration form) to Directorate 9 University Culture, Unit 9.3 Diversity Management. The custodian shall immediately inform Unit 9.3 Diversity Management of any changes in their employment contract with TU Dresden.
- e) In accordance with the regulations of the *Eigenbetrieb Kindertageseinrichtungen der Landeshauptstadt Dresden*, the childcare place is generally available to parents / children whose main residence is in Dresden.

2) Costs

If you make use of a TU Dresden childcare place, you have to pay the regular parental fees to the respective provider as well as the meals. There are no other costs in relation to the use of a TU Dresden childcare place arising for the custodians.

3) Childcare hours

Places are generally only allocated as full-time places starting from 9 hours of childcare, according to which the parental contribution is calculated.

4) Allocation criteria

The respective facility informs TU Dresden about the availability of places and the minimum age of the child at least two months before the place becomes available. If there are more registrations than places available, the following criteria will apply for the allocation of places (ranking order):

- a) Desired start of care: Earlier desired start of care before later desired start of care

- b) Special family situation: e.g. siblings in the same facility, single parent, care of relatives, disability / serious illness of a parent, separate residences
- c) Age of the child: Older children before younger children

TU Dresden has a discretionary power in the allocation of childcare places.

5) Liability of TU Dresden

- a) TU Dresden shall not be liable for damages resulting from the violation of the obligations of the care contract to be concluded between the respective provider of the facility / day care and the custodians / users.
- b) At the same time, TU Dresden is only liable for the childcare places offered:
 - for damages from injury to life, body or health resulting from a negligent breach of duty on the part of TU Dresden or an intentional or negligent breach of duty by a representative or vicarious agent of TU Dresden, as well as
 - for damages resulting from a grossly negligent breach of duty by TU Dresden or an intentional or grossly negligent breach of duty by a representative or vicarious agent of TU Dresden.
 - TU Dresden shall not be liable for any damages beyond these.

6) Data Protection

For what purpose will personal data be processed?

The personal data provided is processed exclusively for the purposes of § 5 para. 2 no. 11 Sächs-HSFG, here the registration and allocation of places in a day care center as well as day care from the contingent of places available to TU Dresden.

Who is responsible for data processing and whom can data subjects contact?

TU Dresden
 Directorate 9 University Culture
 Unit 9.3 Diversity Management
 01062 Dresden

TU Dresden's Data Protection Officer
 Mr Jens Syckor
 01062 Dresden
 Tel.: +49 351 463 32839
 Fax: +49 351 463 39718

Contact:

Ms Franziska Schneider
 Tel.: +49 351 463 39772
 E-Mail: franziska.schneider@tu-dresden.de

Email: informationssicherheit@tu-dresden.de

What is the legal basis for the processing of personal data?

The legal basis for the processing of personal data is Art. 6 para. 1 sentence 1 letter b) GDPR (fulfillment of contract).

Which personal data will be processed and in which way, and for how long will it be stored?

The data provided on the form "Registration for a TU Dresden childcare place including proof of TUD employment" will be processed. These will be deleted after the purpose has ceased to exist, but no later than 12 months after the end of the care. Due to budgetary regulations, data which is necessary for the proper proof of the use of funds at TU Dresden is stored for a period of 10 years.

Will personal data be transferred to third parties?

There is a data transfer between TU Dresden and the day care center or childminder. Unless stipulated otherwise by law, no personal data will be transferred to other third parties.

Which are the general rights of data subjects?

1) Right to information (Art. 15 GDPR)

Data subjects have the right to obtain information on the data processed concerning them, as well as the possible recipients of this data, at any time. You are entitled to a reply within one month of the responsible party for the data processing receiving your request for information.

2) Right to correction, deletion and limitation (Art. 16 - 18 GDPR)

Data subjects can contact TU Dresden at any time to request the correction, deletion or the limitation of processing of their personal data.

3) Right to the transferability of data (Art. 20 GDPR)

Data subjects may request that the responsible party send them their personal data in a machine-readable format. Alternatively, you can request the direct transfer of your personal data to a different responsible party, insofar as this is possible.

4) Right of appeal (Art. 77 GDPR)

Data subjects can at any time contact TU Dresden's Data Protection Officer and, in the case of a complaint pursuant to Art. 77 DSGVO, the responsible supervisory authority for data protection.

The relevant supervisory authority is:

Saxon Data Protection Officer

Postbox 11 01 32

01330 Dresden

Tel.: +49 351 / 85471 101

Fax: + 49 351 / 85471 109

Email: saechsdsb@slt.sachsen.de

Note: To claim your rights, it is sufficient to notify the responsible person in writing (letter, email, or fax). However, the rights can only be exercised if the processed data allow for the identification of a natural person.